

Bidder Query regarding Appointment of Internal Auditor Tender & GMRC Clarification

Tender Clause No.	Bidder Query	GMRC Clarification
General	As per ICAI Guidelines, Chartered Accountants can apply for tender only when minimum fees are prescribed by the tenderer. In the instant case on review of the tender, minimum fees was not found in the tender, hence request you to issue addendum for the same prescribing minimum fees and stating that any one quoting below minimum fees is disqualified.	The Internal Audit Fees for the FY 2024-25 is Rs. 21.15 Lakh (excluding taxes).
Terms of Reference Clause 11 (iii) - CONTENTS OF THE TENDER PROPOSAL - Tender Fees	. Tender Fees is fixed at Rs 6,000. However EMD amount is not mentioned. Kindly confirm whether EMD is not asked for or otherwise.	Please refer para 11 (iii) (contents of the tender proposal). Tender condition prevail.
Terms of Reference Clause 10 (2) - OTHER TERMS AND CONDITIONS	a)- Kindly confirm / guide whether these resources are to be deployed on all working days or to be deployed during Internal Audit? This information is required for cost estimation. b)- Kindly confirm / guide whether above resources are to be deployed for Internal Audit or for Pre Audit?	a) Internal Audit is required to be carried out on all working days. Hence, resources mentioned in clause 10 (2) are required to be deployed on all working days. (b) Please refer para vii) of 4- scope of work. Tender Conditions prevail.
Terms of Reference Clause 10 (1) - BACKGROUD	Whether the resources to be deployed at Gandhinagar only or it is required to be deputed at Ahmedabad and Surat also. a)- Kindly confirm / guide in the matter. b)- In case of deployment to places other than Gandhinagar, whether any TA/DA expenses will be reimbursed separately may also be confirmed / guided.	a) The resources are to be deployed at Gandhinagar. However, based on the requirement, the same may be deputed at Ahmedabad, Surat and other location if required. b) Please refer Clause 14 of Terms of Reference and Annexure – “E”. Tender conditions prevail.
General	Estimated cost / minimum cost to be quoted is not specified, which may be confirmed.	The Internal Audit Fees for the FY 2024-25 is Rs. 21.15 Lakh (excluding taxes).
Terms of Reference Clause 3 (5) - ELIGIBILITY CRITERIA	Whether Audit report or Board of directors report can be covered in “SATISFACTORY COMPLETION CERTIFICATE” or firm has to obtain separate completion certificate from concern organisation.	Please refer 3. Eligibility criteria. Firm has to obtain completion certificate from Auditee Organisation. Tender condition prevails.
Detailed Scope of Internal Audit - Annexure	Detailed scope of internal audit, it is mentioned that it is Pre-audit . Please clarify this point	Please refer para vii) of 4- scope of work. Tender condition prevail.