



**Gujarat Metro Rail Corporation (GMRC) Limited**  
(SPV of Govt. of India & Govt. of Gujarat)

No. GMRC/HR/RECT/ED/Oct-2024/05

Date: 11<sup>th</sup> October, 2024

**RECRUITMENT OF EXECUTIVE DIRECTOR (CIVIL) ON CONTRACT/DEPUTATION BASIS**

Gujarat Metro Rail Corporation (GMRC) Limited, a 50:50 Special Purpose Vehicle (SPV) jointly owned by Government of India and Government of Gujarat is entrusted with the responsibility of implementation of rail-based Mass Rapid Transit System for Gujarat.

GMRC invites applications from qualified and experienced candidates for the following post on Contract/Deputation basis as per the standard terms & conditions of the Organization:

<b>Name of Post -</b>	<b>Executive Director (Civil)</b> on contract/deputation basis (For Surat location)
<b>No. of Post</b>	1 no.
<b>Scale of post</b>	<b>For contract basis:</b> IDA pay scale of Rs. 150000-300000 and other allowance/perks/entitlements as applicable <b>For deputation basis:</b> As per standards terms & conditions of deputation
<b>Duration of Appointment</b>	The appointment will be on Contract / Deputation basis, for a period of 3 years, further extendable to 5 years based on performance, or till the date of Superannuation whichever is earlier.
<b>Required Education Qualification</b>	Graduate in Civil Engineering from a Govt. recognized University/ Institute. Preference will be given to candidates having post-graduate qualification in Civil engineering.
<b>*Requisite Work Experience</b>	Candidate should have minimum 22 years of Post-qualification experience as Group A Officer in Govt. organization or executive level in PSU and presently be working in SAG scale (Level 14 or above) or higher scale or equivalent in Metro Rail Corporation/PSU, out of which minimum 10 years relevant experience should be in metro/Railway projects having experience in Underground construction & Tunneling, Elevated stations, Viaducts, Depots, Civil Track work, flyover, bridge construction including experience in Planning, design & architecture, construction of large scale multi-disciplinary Railway projects ( preferably in Urban situations such as Metro/MRTS), Contract administration and experience in procurement for metro/railway projects.  <i>Preference will be given to candidates who have proven track record of leading metro projects. Their experience will be prioritized over the evaluation of other candidates for qualifying to the post.</i>



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<b><u>Present pay requirement</u></b>	Applicant presently working in IDA payscale of ₹ 150000-300000 or Level -15 of 7 <sup>th</sup> CPC pay matrix (CDA) in Government/PSUs OR Should be working in SAG or equivalent grade in IDA payscale of ₹ 120000-280000 for atleast 3 years or in CDA payscale of Level – 14 of 7 <sup>th</sup> CPC pay matrix for atleast 3 years.
<b>Age Limit:</b>	Maximum Age – 58 years  <i>Age can be relaxed for deserving candidate applying on deputation basis.</i>

***\*Candidates will be selected based on the eligibility criteria specified above. In case no candidates are found suitable among those qualified as per the above eligibility criteria then in such situation, GMRC reserves right to relax any of the eligibility criteria and conduct interview and select candidates as per the relaxed criteria. Candidates may apply accordingly.***

**1. GENERAL CONDITIONS**

- i. The number of posts indicated above may vary based on further assessment of requirement.
- ii. Apart from the pay, other benefits will also be paid as per the Company Policy.
- iii. Candidate working in PSU/Boards/Organization of Government/Metro Rail Corporations should submit NOC with application on or before the date of interview.
- iv. Eligible Officials / Staff working in GMRC who have completed minimum two years of service as on 11th October, 2024 at present designation & grade may apply through proper channel.
- v. Age limit will not be applicable to GMRC employees. However, age relaxation will not apply to officials re-employed in GMRC after superannuation.
- vi. Retirement age for employees appointed on contract basis is 60 years.
- vii. Candidates after selection can be posted to any other projects of GMRC/anywhere in Gujarat, if required. For IDA/CDA scale employees-the % of HRA may vary according to the place of posting as per Government guidelines and as per company policy.
- viii. Reservations Rules shall be followed as per regulations of Government of Gujarat.
- ix. The selected candidates will be extended medical coverage and personal accident insurance coverage apart from other entitlements as per governing policies of the GMRC.
- x. Candidates who have appeared for interviews conducted by GMRC for the above said posts on an earlier occasion need not send their applications again unless there is a change in the eligibility criteria.
- xi. Prescribed qualifications are the minimum requirements and mere possession of the same does not entitle candidates to be called for interview.
- xii. The experience is post-qualification and the minimum required. Mere possession of minimum experience does not confer any right for interview / selection.
- xiii. Any canvassing by or on behalf of the candidates or to bring political or other outside influence regard to selection/appointment shall be a disqualification.
- xiv. Age Limits and Experience will be reckoned as on 11<sup>th</sup> October, 2024.
- xv. Applicants employed in Govt./Quasi Govt./ PSUs shall apply through proper channel, after forwarding the advance copy and shall produce a “No Objection Certificate” from their employer at the time of interview.
- xvi. Acceptance or rejection of application of the candidates will be the sole discretion of the Management. Incomplete applications are liable to be rejected.
- xvii. GMRC management reserves the right to cancel or amend this advertisement.
- xviii. GMRC reserves the right to offer a grade lower than that which was applied for by the candidates.



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- xix. Any corrigendum/ addendum to this advertisement will be displayed only on the Company's website. Applicants are requested to visit the website from time to time for all updates.
- xx. Any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false, incorrect or indulging in suppression of facts, attempts to use unfair means for the purpose of recruitment, will be liable for rejection.
- xxi. The selected candidate shall have to indicate his/her acceptance to the offer within three working days from the receipt of offer, if not; next candidate in order of merit will be offered the appointment on similar lines. However, the Competent Authority may grant such extension of time depending upon the exigencies, if so requested.
- xxii. GMRC shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire recruitment process and journey.
- xxiii. Management reserves the right to assess fitness or otherwise of the candidates selected.
- xxiv. Original Documents in support of qualification and relevant experience shall be shown and photocopies of the same to be submitted along with the Resume at the time of interview.

**2. SELECTION PROCESS**

- i. Based on eligibility, candidates meeting the criteria will be called for interview.
- ii. The Venue, Date and Time of Interview will be informed in advance.
- iii. Any request for a change in date or venue shall not be entertained.
- iv. The document verification of candidates shall be done before the Interview. The candidates are required to carry their original certificates to facilitate the document verification, failing which the candidate shall not be allowed to attend the Interview.

**3. HOW TO APPLY**

Interested candidates can submit their applications in the enclosed proforma with necessary attachments in a merged single PDF file containing CV, pay slips & testimonials etc. on email id [career@gujaratmetrorail.com](mailto:career@gujaratmetrorail.com)

The following documents should be attached by the applicants in support of their Age, Qualifications & Experience.

- i. Duly filled proforma of application
- ii. Detailed curriculum vitae
- iii. Proof of age: Matriculation/Birth Certificate/Pan Card
- iv. Educational Qualification: All year/semester mark sheets & degree/diploma certificates
- v. Experience: Experience/service certificate of past employments with details of date of joining, date of reliving, and department worked mentioned clearly. Details of current organization: appointment letter, proof of date of joining & latest payslip, Form -16 of last three years etc.
- vi. No objection Certificate of present employer in case applicants are working in Govt./PSUs. All certificates should be attached in chronological order
- vii. The scanned copy of the supporting documents should be attached along with the application form, failing which the application will be treated as incomplete. Non-submission of documents along with the Resume, will lead to rejection of candidature at any stage during the process of recruitment.

The last date for submission of application is **31<sup>st</sup> October, 2024.**

**4. TIME & DATE OF INTERVIEW**

Call letters for interviews will be issued to shortlisted applicants indicating the Time, Date and Venue of the Interview through registered email.

S/d  
General Manager (HR)