



GUJARAT METRO RAIL CORPORATION (GMRC) LIMITED

(SPV of GOI and GOG)

(Formerly known as Metro-Link Express for Gandhinagar And Ahmedabad (MEGA) Company Limited)

No. GMRCL/HR/RECT/Apr-23/4

Date: 5th April, 2023

RECRUITMENT NOTIFICATION FOR APPOINTMENT ON CONTRACT BASIS.

Gujarat Metro Rail Corporation (GMRC) Limited, a 50:50 Special Purpose Vehicle (SPV) jointly owned by Government of India and Government of Gujarat is entrusted with the responsibility of implementation of Ahmedabad Metro Rail Project Phase-I, Phase-II and Surat Phase-I and its Operations & Maintenance.

GMRC invites applications from qualified and experienced candidates as per the following posts and appointments will be only on “Contract” with minimum 3 years to 5 years, on standard terms & conditions of the Organization:

Sr. No.	Name of Post	Scale of Pay (Revised IDA Scale)	No. of post	Education Qualification & Essential experience	Max. Age as on date of advt.
1	General Manager (HR)	120000-280000	1 No.	<p>Candidate should have minimum 20 years of total executive experience in the field of HR/personnel in Metro Rail/ Railway/ Railway PSUs/Govt. organization/PSU's/reputed industries with the following experience criteria:</p> <p>(A) For candidates working in Railways officers in Gr 'A' organized services HR/Personnel, Govt. of India, State Govt., Railways working in pay matrix level 13A (7th CPC) or is working for atleast 3 years in IDA payscale of Rs. 90000-240000/- or CDA pay matrix level 13 (7th CPC).</p> <p style="text-align: center;">OR</p> <p>(B) The candidates working in PSU/Govt. metro railways, other govt. organization:</p> <p>i. Educational qualification – MBA (HR) full time or Master's Degree in Personnel Management with 60% marks from Govt. recognized University/Institute.</p> <p>ii. Candidate must be presently working in the IDA pay scale Rs. 100000-260000/- or CDA pay matrix level 13A (7th CPC) or is working for atleast 3 years in the IDA pay scale of Rs. 90000-240000/- or CDA pay matrix level 13 (7th CPC).</p> <p style="text-align: center;">OR</p> <p>(C) The candidates from reputed Industries:</p> <p>i. Education Qualification – MBA (HR) full time of Master's degree in Personnel Management with 60% marks from Govt. recognized University/Institute.</p> <p>ii. The candidates from reputed industries who are drawing salary (CTC) of Rs. 3,00,000/- per month (approximately) are eligible to apply.</p> <p>The candidates either from A or B or C should have knowledge of recruitment, HR policies, establishment matters and service matters etc.</p>	55 years
2	Additional General Manager (Architect)	100000-260000	1 no.	<p>1. Candidate must be B. Arch. graduate from a Govt. recognized University/Institute.</p> <p>2. Applicants should have minimum 18 years of Post Qualification experience of Executive level in reputed private organization of Civil Engineering, or 15 years Post Qualification experience of Executive level in Government / PSU's.</p>	



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				<p>3. Candidate from government/PSU's should have worked atleast 2 years in IDA payscale of ₹ 90000-240000 or higher pay scales or equivalent CDA pay scale. Candidate having experience in private sector should be working with reputed private organizations drawing salary (CTC) of minimum Rs. 1,80,000/- per month (approximately).</p> <p>4. Candidate should have experience in planning & design of elevated/ underground metro stations/urban railway projects and checking conformity of station layout to NBC/NFPA standards. Candidates having experience of designing large number of elevated Metro stations, which are in Operation with ample exposure to use design software like AutoCAD, Photoshop, 3D Max, Revit, BIM etc. will be preferred. In addition, candidate shall be conversant with the procedures for obtaining statutory clearance from local authorities.</p>	53 Years
3	Additional General Manager (Civil) - For Surat Project	100000-260000	1 no.	<p>1. Candidate must be B.E/ B.Tech in Civil Engineering from a Govt. recognized University/ Institute.</p> <p>2. Applicants should have minimum 18 years of Post Qualification experience of Executive Level in a reputed private organization OR 15 years of experience of Executive level in Government I PSU's.</p> <p>3. Candidate from government/PSU's should have worked atleast 2 years in IDA payscale of ₹ 90000-240000 or higher pay scales or equivalent CDA pay scale. Candidate having experience in private sector should be working with reputed private organizations drawing salary (CTC) of minimum Rs. 1,80,000/- per month (approximately).</p> <p>4. Candidates should have experience in the field of Planning/Design/Execution/Contractual Matters of Viaducts/ Tunnels/ Underground Structures/ Depots/ Tracks/ Railways / Highways/ Bridges or large Civil Engineering Projects.</p>	53 Years
4	Manager (MMI) (For Ahmedabad Metro rail project & Surat project)	60000-180000	2 nos.	<p>1. Candidate must be a Bachelor in planning or Masters in Planning from a Govt. Recognized University/Institute.</p> <p>2. Applicants should have minimum 9 years of Post Qualification experience of Executive level in reputed private organization of Civil Engineering or, 7 years Post Qualification experience of Executive level in Government / PSU's.</p> <p>3. Candidate should have worked for at least 2 years in ₹ 50000-160000 or higher pay scales or equivalent CDA scale, OR should be drawing salary (CTC) of minimum Rs. 80,000/- per month (approximately), with relevant experience in Transport sector.</p>	40 years
5	Manager (Civil - Safety)	60000-180000	1 no.	<p>1. Candidate must be a B.E / B. Tech in Civil Engineering from a Govt. recognized University/Institute with a Diploma/P.G. Diploma in Construction/Industrial Safety from an Institute recognized by State /Central Govt. or other Statutory authority.</p> <p>2. Applicants should have minimum 9 years of relevant post qualification experience of Executive level reputed private organization of Civil Engineering, or 7 years of relevant Post Qualification experience of Executive level in Government / PSU's.</p> <p>3. Candidate should have worked for at least 2 years in ₹ 50000-160000 or higher pay scales or equivalent CDA scale OR should be working with reputed private organizations drawing salary (CTC) of minimum Rs. 80,000/- per month (approximately).</p>	40 years



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6	Manager (Admin) - For Surat project	60000-180000	1 No.	<p>1. Candidate must be full time Graduate with PGDM/MBA degree from Govt. recognized Institute/University.</p> <p>2. Applicants should have minimum 9 years of Post Qualification experience of Executive level in reputed private organization or experience of Executive level in Government / PSU's.</p> <p>3. Candidate should have worked at least 2 years in pay scale of ₹ 50000-160000 OR should be working with reputed private organizations drawing salary (CTC) of minimum Rs. 80,000/- per month (approximately).</p> <p>4. Candidate should have experience in administration, management, out of which he must have worked with large Corporate/ Organization or State PSUs, Corporations / Boards and have hands on experience in general administration Housekeeping, Assets administration, Cafeteria Management, Tendering procedures of such Company or in organization implementing large construction/infrastructure project Organization or reputed large organisation having minimum 500 manpower.</p> <p>5. Hands-on experience in SAP/ ERP packages is preferred.</p>	40 Years
7	Assistant Manager (MMI)	50000-160000	1 no.	<p>1. Candidate must be a Bachelor in planning or Masters in Planning from a Govt. Recognized University/Institute.</p> <p>2. Applicants should have minimum 5 years of Post Qualification experience of Executive level in reputed private organization of Civil Engineering or experience of Executive level in Government / PSU's.</p> <p>3. Candidate should have worked at least 2 years in pay scale of ₹ 35000-110000, or 3 years in pay scale of ₹ 30000-120000, OR should be working with reputed organizations drawing salary (CTC) of minimum Rs. 60,000/- per month (approximately), with relevant experience in Transport sector.</p>	32 years
8	Assistant Manager (Civil/ Alignment) - For Surat project	50000-160000	1 no.	<p>1. Candidate must be B.E/ B.Tech in Civil Engineering from a Govt. recognized University/ Institute.</p> <p>2. Applicants should have minimum 5 years of Post Qualification experience of Executive level in reputed private organization of Civil Engineering or experience of Executive level in Government / PSU's.</p> <p>3. Candidate should have worked at least 2 years in pay scale of ₹ 35000-110000 or 3 years in pay scale of ₹ 30000-120000 OR should be working with reputed organizations drawing salary (CTC) of minimum Rs. 60,000/- per month (approximately).</p>	32 years
9	Sr. Executive (Finance & Accounts)	35000-110000	02 Nos.	<p>1. Candidate must be a Member of the Institute of Chartered Accountants of India or Member of the Institute of Cost Accountants of India.</p> <p>2. Candidate should have minimum 3 years of relevant post-qualification experience in an organization implementing large construction / infrastructure project.</p> <p>3. Candidate should preferably have working experience in area of contract management, project accounting, involvement in preparation of financial statement, fixed assets capitalization, direct and indirect taxation. Working knowledge in SAP-FICO is preferred.</p>	28 years
10	Sr. Executive (Admin) For Surat project	35000-110000	01 no.	<p>1. Candidate must be full time Graduate with PGDM/MBA degree from Govt. recognized Institute/University.</p> <p>2. Candidate should have minimum 3 years of post-qualification experience in various aspects of administration in State PSUs, Corporations / Boards or in organization implementing large construction/infrastructure project or reputed large organization with minimum 500 manpower.</p>	28 years



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11	Engineer – Sr. Grade (Civil)/ Engineer – Jr. Grade (Civil)	35000-110000/ 30000-120000	2 nos.	<ol style="list-style-type: none">1. Candidate must be a B.E / B. Tech (Civil) engineering graduate from a Govt. recognized University/Institute.2. For Engineer – Sr. Grade (Civil) applicants should have minimum 3 years of post- qualification relevant experience and for Engineer – Jr. Grade (Civil) applicant should have minimum 2 years of post-qualification relevant experience.3. Applicants should have worked in the areas relating to Construction of viaducts, bridges, multi storied buildings, workshop sheds.4. Candidates having worked in Metro Rail viaduct construction with experience of supervising Segment Casting yard work, erection of launching Girder for segment launching, pile foundation works, Contract Management, contractual Correspondence will be preferred.	28 Years
12	Executive (HR)	30000-120000	1 no.	<ol style="list-style-type: none">1. Candidate must have a 2 years full time MBA (HR)/Masters in Human Resource Management/Post Graduate Diploma with specialization in HR degree from Govt. recognized Institute/University.2. Candidate should have minimum 2 years of post-qualification experience in various aspects of HR in an organization implementing large construction/ infrastructure project.3. Candidate should have experience in areas of Recruitment & Selection, Manpower Planning, Compensation/ benefits management, Training & Development, Statutory Compliances & Industrial Relations, and Performance Management System etc. Working knowledge in SAP (HCM) is preferred.	28 years
13	Executive (Admin) (For Surat project)	30000-120000	1 no.	<ol style="list-style-type: none">1. Candidate must be full time Graduate with PGDM/MBA degree from Govt. recognized Institute/University.2. Candidate should have minimum 2 years of post-qualification experience in various aspects of administration in State PSUs, Corporations / Boards or in organization implementing large construction/infrastructure project or reputed large organization with minimum 500 manpower.	28 years
14	Surveyor	33000-100000	1 no.	<ol style="list-style-type: none">1. Candidate must be a Diploma in Civil Engineering (3 years diploma) from Govt. recognized Institute/Board having minimum 3 years of post-qualification experience in survey works of civil engineering and should have handled all latest equipment's independently and carried out survey works in large infrastructure projects.	28 Years

- For Sr. No. 1, 2 & 3: Interested candidates working in Indian railways/Metro Rail Organization/State or Central Govt. PSU/Board/Organization of Government may apply on deputation basis on standard terms & conditions of parent organization and other entitlements as per governing policies of GMRC Ltd. The NOC should be submitted with application on or before the date of interview.*
- For Sr. No. 2 & 3: The Officials who have recently retired may also apply for the on contractual basis and their remuneration would be on Consolidated Pay on negotiable terms subject to age limit of 62 years.*
- Preference will be given to candidates working in Indian Railways/Metro Rail Organizations/ Central Government/State Government/ PSUs/Organization of Government implementing Large Civil Engineering Projects.*
- Preference will be given to candidate who has worked in Gujarat State for at least 03 years and are conversant with the Gujarati Language.*

GENERAL CONDITIONS

1. ON CONTRACT

- The number of posts indicated above may vary based on further assessment of requirement.
- Apart from the pay, other benefits will also be paid as per the Company Policy.
- Eligible Officials / Staff working in GMRC who have completed minimum two years of service upto date of advertisement at present designation & grade may apply through proper channel.
- Candidates after selection are likely to be posted at Ahmedabad / Gandhinagar/ Surat or any other projects of GMRC, anywhere in Gujarat. The % of HRA may vary according to the place of posting



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as per Government guidelines.

- Reservations Rules shall be followed as per regulations of Government of Gujarat.
- Candidates cannot apply for more than one post. Further, the selected candidates will be extended medical coverage and personal accident insurance coverage apart from other entitlements as per governing policies of the GMRCL.
- Candidates from private organization should submit copy of their CTC breakup as a proof with Form – 16 at the time of online application. For candidates from Private organization, Form - 16 shall be considered for arriving the current CTC. Without CTC break up (Form – 16), applications will not be considered for the position applied.

2. CONTRACT APPOINTMENT

- i. The Contract Appointment will be initially for minimum 3 years to 5 years on extendable basis.
- ii. The contract of appointment may be terminated by either side by giving 30 days (up-to Assistant Manager Cadre) or 90 days (Manager & above Cadre) notice or by paying the contractual remuneration / salary in lieu of notice period, if the circumstances so warrant.

3. CONDITIONS

- i. Candidates who have appeared for interviews conducted by GMRC for the above said posts on an earlier occasion need not send their applications again unless there is a change in the eligibility criteria.
- ii. Prescribed qualifications are the minimum requirements and mere possession of the same does not entitle candidates to be called for interview.
- iii. The experience is post qualification and the minimum required. Mere possession of minimum experience does not confer any right for interview /selection.
- iv. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/appointment shall be a disqualification.
- v. Age Limits and Experience will be reckoned as on date of advertisement.
- vi. Applicants employed in Govt./Quasi Govt./ PSUs shall apply through proper channel, after forwarding the advance copy and shall produce a “No Objection Certificate” from their employer at the time of interview.
- vii. Acceptance or rejection of application of the candidates will be the sole discretion of the Management. Incomplete applications are liable to be rejected.
- viii. GMRCL management reserves the right to cancel or amend this advertisement.
- ix. GMRC reserves the right to offer a grade lower than that which was applied for by the candidates.
 - x. Any corrigendum/ addendum to this advertisement will be displayed only on the Company’s website. Applicants are requested to visit the website from time to time for all updates.
 - xi. Any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false, incorrect or indulging in suppression of facts, attempts to use unfair means for the purpose of recruitment, will be liable for rejection.
 - xii. The candidate shall have to indicate his/her acceptance to the offer within three working days from the receipt of offer, if not; next candidate in order of merit will be offered the appointment on similar lines. However, the Competent Authority may grant such extension of time depending upon the exigencies, if so requested.
 - xiii. GMRC shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire recruitment process and journey.
 - xiv. Management reserves the right to assess fitness or otherwise of the candidates selected.
 - xv. Original Documents in support of qualification and relevant experience shall be shown and photocopies of the same to be submitted along with the Resume at the time of interview.

4. HOW TO APPLY

- i. Applicants should fill up the required information **online only** on our Company website through the link under <http://www.gujaratmetrorail.com/careers/> “APPLY ONLINE” along with necessary attachments in a merged single PDF file containing CV, pay slips & testimonials etc.



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The following documents should be attached by the applicants in support against their Age, Qualification & Experience.

- a. Detailed curriculum vitae
- b. Proof of age: Matriculation/Birth Certificate/Aadhar card
- c. Educational Qualification: All year/semester marksheets & degree/diploma certificates
- d. Experience: Experience/service certificate of past employments with details of date of joining, date of reliving, department worked mentioned clearly.

Details of current organization: appointment letter, proof of date of joining & latest payslip, Form -16 of last three years etc.

All certificates should be attached in chronological order.

Candidates from private organization should submit copy of their latest CTC breakup along with the other documents at the time of online application. Without CTC break up, application will not be considered for the position applied.

The scan copy of the supporting documents should be attached along with online application form, failing which the application will be treated as incomplete. Non- submission of documents along with the Resume, will lead to rejection of candidature at anystage during the process of recruitment.

- ii. Application forwarded through any other means including fax, hardcopy or e-mail will not be entertained.
- iii. **The last date of submission of online application is 18th April, 2023.**

5. TIME & DATE OF INTERVIEW

Call letters for interview will be issued to shortlisted applicants indicating Time, Date and Venue of the Interview through registered email.

S/d

Deputy General Manager (HR)