



**Gujarat Metro Rail Corporation (GMRC) Limited**  
(SPV of Govt. Of Gujarat and Govt. Of India)

## **Request for Expression of Interest**

**Selection of Rehabilitation and Resettlement Consultants for Surat Metro Rail Project Phase-1 & Ahmedabad Metro Rail Project Phase - 2**

**EOI Notice No: GMRC/EOI/R&R/AHMEDABAD&SURAT/2020**

**December 2020**

**Issued by**

**Gujarat Metrorail Corporation (GMRC) Limited**

(SPV of Govt. Of Gujarat and Govt. Of India)

Formerly known as Metro-Link Express for Gandhinagar and Ahmedabad (MEGA) Company Ltd.

Block No.1, First Floor, KarmayogiBhavan, Behind NirmanBhavan,

Sector 10/A, Gandhinagar: 382010, Gujarat, India

Corporate Identification No (CIN): U60200GJ2010SGC059407

Website [www.gujaratmetrorail.com](http://www.gujaratmetrorail.com)

**Press Notification**



**Gujarat Metro Rail Corporation (GMRC) Limited**

(SPV of Govt. Of Gujarat and Govt. Of India)

Block No.1, First Floor, KarmayogiBhavan, Behind NirmanBhavan,

Sector 10/A, Gandhinagar: 382010,

Gujarat, India

**EOI Notice No: GMRC/EOI/R&R/AHMEDABAD&SURAT/2020**

**Date: 09-12-2020**

Expression of Interest are invited from reputed and experienced Consultants for the following tender:

Expression of Interest Name	Tender Fees
Request for Expression of Interest for carrying out support activities related to Resettlement and Rehabilitation for Surat Metro Rail Project Phase-1 and Ahmedabad Metro Rail Project Phase - 2	INR 25,000/-

Interested bidders are requested to visit <https://gmrc.nprocure.com& www.gujaratmetrorail.com>; for eligibility criteria, applying/ downloading the EOI document. Last date and time for Bid Submissions is 15:00 Hrs on 31-12-2020.

Any alterations in Eligibility Criteria cum Qualification Requirements, and terms of the Tender Document, or any amendment to the Tender Document, etc, will be uploaded on <https://gmrc.nprocure.com> and GMRC's Website [www.gujaratmetrorail.com](http://www.gujaratmetrorail.com) without any obligation or press notification or other proclamation.

**Managing Director  
GMRC, Gandhinagar**

## 1. INVITATION FOR EXPRESSION OF INTEREST

Gujarat Metro Rail Corporation (GMRC) Limited is a special purpose vehicle of the Government of Gujarat set up for the purpose of implementing the Surat Metro Rail Project Phase-1 and Ahmedabad Metro Rail Project Phase 2.

The Surat Metro Rail project Phase 1, having two metro rail corridors with a combined length of 40.35 km. Total 38 stations are proposed consisting of elevated and underground stations. First corridor is proposed from Sarthana to Dream city Line. The length of this corridor will be 21.61 km of which 6.47 km would be underground and the rest 15.14 km will be elevated. Second corridor is from Bhesan to Saroli. The length of this corridor will be 18.74 km, would be completely elevated.

The Ahmedabad Metro Rail Project Phase-2, having one corridor with a combined length (including Extension) of 26.91 km which include 22.838 km from Motera Stadium to Mahatma Mandir (Corridor-I) and 5.416 km from GNLU to GIFT City (Corridor-II). Corridor-I has 20 stations and Corridor-II has two stations along the route. All stations are elevated.

GMRC needs to appoint Resettlement and Rehabilitation Consultant who will further appoint and coordinate with NGO and Third Party auditor to execute the RAP (Resettlement Action Plan) and to do Third Party Audit on rehabilitation sites. R&R activities detailed out in Point **No 3**.

The objectives of Appointing Resettlement and Rehabilitation (R&R) Consultant are (i) To prepare a complete inventory of structures, affected families and persons, (ii) To identify social impacts (iii) To prepare and execute Resettlement Action Plan (RAP) (iv) To prepare Digital Inventory and to carry out Process Documentation Research (PDR) (v) to coordinate PAFs with the consultation with GMRC (vi) To carry out third party appraisal with respect to Livelihood restoration and Income restoration of rehabilitated PAFs. (Detailed Scope of work is as mentioned in Point **no 3**)

## 2. INTRODUCTION OF PROJECT

### REHABILITATION AND RESETTLEMENT CONSULTING SERVICES

The Gujarat Metrorail Corporation (GMRC) Limited has applied for financing Agency Française de Développement ("**AFD**") and Kreditanstalt für Wiederaufbau ("**KfW**") for Surat Metro Rail project Phase-1. The Gujarat Metrorail Corporation (GMRC) Limited has applied for financing from JICA (Japan International Corporation Limited) to Ahmedabad Metro Rail Project Phase -2 (the finalisation of financing agency is still under process),

As per the guidelines mentioned in ESS5, GMRC needs to Appoint Rehabilitation and Resettlement Consultant for Surat Metro Rail Project - Phase-1 and Ahmedabad Metro Rail Project Phase 2. As per the draft SIA report, total 806 households for Surat Metro Rail Phase 1 and total 118 PAFs for Ahmedabad Metro Rail Project Phase 2, are getting affected due to the Metro Alignment, Station Box, Depots etc. The number of affected household/families may vary as per the change in design if any.

The R&R Consultant besides its own work needs to appoint and monitor a suitable NGO and Third Party Auditor to carry out the RAP (Resettlement action plan and Third party Audits for Livelihood/Income restoration etc). for both Surat Metro Rail Project Phase 1 and Ahmedabad Metro Rail Project phase 2.

The Services of the R&R consultant shall consist of Identification of the PAF (Project Affected Families), Assistance in Carrying out surveys, collection and verification of the documents, preparation and carrying out PDR (Process Documentation Research) for R&R activities, assistance in smooth implementation of RAP (Resettlement Action Plan) as per World Bank ESS5, AFD/KfW guidelines/RFTCLARR Act 2013/JICA, create digital inventory of complete documentation of PAF's, Providing assistance in coordination with PAFs and GMRC. Assistance in Rehabilitation, Conducting

baselines, midline and endline surveys with the help of third party auditors for rehabilitated families, assistance in livelihood restoration etc. at Rehabilitation sites.

The tentative time frame of the above contract for Surat Metro Rail project Phase 1 would be 3 years from the date of award and for Ahmedabad Metro Rail Phase 2 would be for 2 years 6 months. The indicative scope of Services is enclosed as mentioned in **Point No-3**. The Scope of Services and deliverables might be amended at the RFP Stage.

The Gujarat Metrorail Corporation (GMRC) Limited hereby invites Applicants to show their interest in delivering the Services described above.

This Request for Expressions of Interest is open to:

Consulting firms

Academic Institutes/ Research Institutes

NGOs

Consortium of Agencies as mentioned in Pt 4.1

### 3. Scope of Services

(The Scope of Services might be amended at the RFP Stage)

#### 3.1. OBJECTIVE

- 3.1.1. The Project envisages a total network of about **40.35 km** for Surat Metro Rail Project Phase 1 and about **28.26 km** for Ahmedabad Metro rail Project Phase 2, As per the current surveys, total **806** households are getting affected in Surat Metro Rail Project Phase 1 and 118 PAFs in Ahmedabad Metro Rail Project phase 1, due to the Metro Alignment, Station BoX, Depots etc. The number of the PAFs may vary as per the change in design if any.
- 3.1.2. The objective of this Invitation for Pre-qualification is to employ Resettlement and Rehabilitation Consultant for Identification of the PAF (Project Affected Families), Assistance in Carrying out surveys, collection and verification of the documents, preparation of PDR (Process Documentation Research) for R&R activities, assistance in smooth implimentaion of RAP (Resettlemnet Action Plan) as per AFD/KFW guidelines and World Bank Economic and social standards, ESS5, JICA guidelines to create digital inventory of complete documentation of PAFs, Providing assiatance in coordination with PAFs and GMRC from Identification to Rehabilitation, Conducting baselines, midline and endline suvryes at Rehabilitation sites with the help of Third Party Auditor, project management services, contract administration and interface management including assistance livelihood restoration of PAFs for the Surat Metro Rail Project Phase 1 and Ahmedabad Metro Rail Project Phase-2.
- 3.1.3. This EOI intent to appoint R&R consultant. NGO and Third-Party Auditor can be appointed by R&R consultant at later stage as per GMRCL standards. However, bidders may have liberty to apply as an individual consultant or form a consortium as follow :
- A. R&R Consultant – In case of Agency submitting the bid for R&R consultant, then the evaluation criteria would be fulfilled by bidder as mentioned in thetable no 4. R&R

consultant need to appoint NGO and Third Party Auditor at later stage as per GMRC requirements.

B. In case of Consortium following requirement needs to be fulfilled:

R&R consultant (Lead Agency) must fulfill the criteria as mentioned above in point 'A' and the agencies (NGO, third party auditor etc.) who are forming consortium to participate in the bid must fulfil the basic requirement of similar project and resources as mentioned in table 1,2 & 3. Only R&R Consultant (Lead agency) would be evaluated for further bidding stages.

3.1.4. The R&R Consultant (or Consortium of R&R Consultant, NGO and Third Party Auditor) should appoint and Monitor NGO and Third Party Auditor as per the Guidelines of World Bank ESS5/JICA guidelines to carry out R&R Activities on Surat Metro Rail Project Phase 1 and Ahmedabad Metro Rail Project Phase 2 as detailed out below:

3.1.5. **R&R Consultant should provide the technical and advisory support necessary to execute the R&R process, which entails :**

- A. Detailed Identification of PAFs at various locations as per GMRC's requirement including surveys after detailed design is finalized.
- B. The appointment and coordinate / monitoring of NGO to assist in the implementation of the Resettlement Action Plan (RAP) as per the requirements of AFD/KFW, JICA and GMRC.
- C. To appoint and coordinate/ monitor with third party auditor in order to review the R&R process and its impact and effectiveness as per the requirements of AFD/KFW, JICA,GMRC and ESS5.

3.1.6. **To document the entire project implementation process, in order to effectively analyze the process of project implementation, and provide**

- A. Mid –Course corrections
- B. Suitable Project-end learnings
- C. To prepare the PDR (Process Documentation Research). To publish the research documentation as needed in order to create a data source and organize knowledge management activities such as seminars and workshops.

3.1.7. **Create a complete knowledge and data source for various aspects regarding the R&R process**

- A. Create a digital inventory of complete documentation and history of PAFs with data and inputs of all agencies involved in the R&R work.
- B. Managing data electronically by using EDMS (Electronic Document Management System). R&R database software can store, track and manage all the activities related to land acquisition, land procurement and R&R. Functional requirement for R&R database software are as follow:
  - The system should be viewed by multiple users in best Graphical User Interface
  - The system should prove the quick assessment of land use information, detailed information about the plot including plot numbers with the cadastral map, GIS database, web based application.

3.2. **SCOPE OF SERVICES FOR THE R&R CONSULTANT/NGO/THIRD PARTY AUDITOR FOR R&R ACTIVITIES:**

3.2.1. The scope of R&R consultants' services are : Identification of the PAF (Project Affected Families), Assistance in Carrying out surveys, collection and verification of the documents, preparation of PDR (Process Documentation Research) for R&R activities, assistance in

Smooth implimentaion of RAP (Resettlemnet Action Plan) as per AFD/KFW, JICA guidelines and World Bank ESS guidelines, create digital inventaory of complete documentation of PAFs, Providing assiatance in coordination with PAFs and GMRC from Identification to Rehabilitation, Conducting baselines, midline and endline surveys etc. at Rehabilitation sites. These work shall be carried out for Surat Metro rail Project Phase – 1 and Ahmedabad Metro Rail Project Phase -2.

**3.2.2. Assistance in reviewing DPR / Concept Report /Guidelines provided by World Bank ESS5 Guidelines, AFD, KFW, JICA guidelines / RFCTLARR Act 2013/ Subsequent resolution & Modifications Issued by GOG or any other acts/report as available with GMRC to implement R&R activities on Site :**

The consultant shall review and wherever necessary drawings and policies/Act/guidelines with respect to land acquisition, Rehabilitation & Resettlement. The task will be in the following four stages:

1. R&R Consultant- Identification of the PAFs based on preliminary census survey
2. R&R Consultant- PDR (Process Documentation Research) and create a digital inventory of R&R Process
3. To appoint and co-ordinate NGO- Smooth implementation of Resettlement Action Plan
4. To appoint and coordinate Third Party Auditor- Conduct Baseline, Midline and End Line surveys of rehabilitated PAFs

**3.2.2.1. Preliminary Investigation Identification of the PAFs –For R&R Consultant)**

This activity will cover review, revalidation & supplementation of, but not limited to:

- A. Previous feasibility studies, Conducting SIA survey in Metro Affected areas for PAF (Project Affected Families) – GMRCL will provide the drawings of affected area due to Metro. SIA survey forms is to be prepared as per the guidelines of World Bank ESS5/ RFCTLARR act 2013, and subsequent resolution.
- B. Topographic survey and mapping of the affected portion – The assigned company is to prepare the detail topographic survey in the form of Auto cad map.
- C. Videography- Videography is to be conducted at each affected portion.
- D. Data Inventory Socio- Economic survey of PAFs on the basis of surveyed PAFs- All the collected data is to be digitalized as per the format approved by GMRCL. All the data of affected families is to be updated time to time.
- E. SIA reports of each affected area – SIA reports of each affected area is to be prepared. The SIA reports consists of all socio economic analysis through survey forms.

**3.2.2.2. PDR, (Process Documentation Research of R&R Activities) – For R&R Consultant**

The consultant shall document each and every process related to R&R for Surat Metro Rail Phase – 1 and Ahmedabad Metro Rail project phase 2. This will cover, but not limited to the following:

- A. PDR should focus on R&R (Rehabilitation and Resettlement of the Project) and Land acquisition.
- B. Documentation of Public Interaction of the Project as it is being implemented.
- C. Preparation of International, National and Station Wise case studies.
- D. Review and analysis of RFCTLARR act 2013/ World Bank ESS5, JICA guidelines etc.
- E. Conducting workshops and seminars on Urban Mobility including RFCTLARR Act 2013.

- F. Publishing the PDR at the end of contract tenure
- G. Documentation and Digital Inventory
- H. Gender Action Plan

**3.2.2.3. Resettlement Action Plan -NGO will be appointed and Monitored under R&R Consultant or in case of consortium of NGO with other agency will play in depended role.**

The Consultant will appoint and coordinate with NGO & GMRC for onsite R&R related activities. This will cover the following, but not limited to:

- A. The RAP is to be executed on the basis of Guideline/acts : RAP (Resettlement Action Plan) is to be implemented as per the guidelines of world bank ESS5, JICA guidelines and RFCTLARR act.
- B. Identified PAFs in Metro Affected Area- Collection of the documents and digitization of the documents is the mandatory step mentioned under the RAP. Door to door document collection is to be carried out for each PAF.
- C. Verification of the collected documents- The Profile of each PAF/PAP is to be maintained and to be verified by assigned NGO and Consultant. The same is to be submitted back to GMRC with detailed analysis regarding Title of the PAF/PAP.
- D. Coordination with PAFs for sharing information related to Acquisition, Rehabilitation and Resettlement- The concerned assigned NGO will be responsible for sharing information regarding R&R process involved to guide the certain PAF.
- E. Assistance in conducting onsite meetings in Affected Areas- Consultant should assist NGOs to conduct meeting with consultation with GMRC. The records shall be maintained.
- F. Assistance in preparation of Affidavits or documents if any.
- G. Provide assistance in sharing information about Rehabilitation sites with the PAFs with consultation to GMRC.
- H. Assist PAFs and PAPs in relocation and resettlement.
- I. Coordination and Assistance in Grievance Readdress
- J. Conducting workshops/training programs in affected metro areas as and when required.
- K. The NGO will be engaged on site on daily basis, the reports shall be monitored by consultant and same shall be sent to GMRC on daily basis.
- L. Assistance in livelihood restoration of PAFs

**3.2.2.4. Third party Audit (Third Party Auditor will be appointed and Monitored under R&R Consultant or in case of consortium of NGO with other agency will play in depended role.**

**Third Party Auditors will be appointed after 1 year after the Contract with R&R Consultant, and the contract period for the third party will be 2 years.**

The Consultant will be coordinating with NGO & GMRC for on-site R&R related activities. This will cover the following, but not limited to:

- A. Preparation of Socio-Economic Baseline Survey and Analysis of Affected PAFs
- B. Preparation of Socio-Economic Mid-line Survey and Analysis of Affected PAFs
- C. Preparation of Socio-Economic End Survey and Analysis of Affected PAFs
- D. Assistance in Income Restoration/ Livelihood restoration etc.
- E. Impact Evaluation - Impact Evaluation needs to be conducted to assess Resettlement Action Plan and its impact.

- F. Regular monitoring at Construction Contractors site- the social intervention that the construction contractor are supposed to be practiced at their site. EgCreche, Adequate sanitation, other as per contractual terms and need.
- G. Research and Data analysis- Qualitative and Quantitative analysis of the rehabilitated PAFs.

**3.3. Institutional Framework of R&R Consultant, NGO and Third Party Auditor:**

3.3.1. The R&R consultant should have institutional framework as mentioned below or should have capacity to recruit resources as mentioned below for Surat Metro Project Phase 1 and Ahmedabad Metro Rail Project Phase 2. The numbers of the resource requirement will be detailed in RFP.

<b>R &amp;R Consultant</b>	
<b>Resource Requirement</b>	<b>Eligibility</b>
Institution/consultant/Agency	The applicant should have the capacity to carry out PDR (Process Documentation Research) and scholars with proven expertise in carrying out PDR. The Institution should also have Economist and planners either on full time basis or the ability to hire those whose CV is indicated.
Team Leader	PhD with more than <b>15 years of Experience</b> in social science research and Urban Planning working on resettlement related projects. 1 team leader would be looking after for both Surat Metro Rail Project phase 1 and Ahmedabad Metro Rail Project Phase 2.
Key Resources	The Institution should consist of Economist, and Urban Planners, Researchers, (Experience will be detailed out in RFP)
<b>Table – 1: Resource Requirement for R&amp;R Consultant for Surat Metro Rail project Phase 1 and Ahmedabad Metro Rail Project phase 2</b>	

3.3.1.1 The NGO would be appointed under and by R&R Consultant should have institutional framework as mentioned below. The numbers of the resource requirement will be detailed in RFP. (In case of consortium, all the criteria need to fulfilled by NGO). NGO should have capacity to recruit resources as mentioned below for Surat Metro Project Phase 1 and Ahmedabad Metro Rail Project Phase 2.

<b>NGO</b>	
<b>Resource Requirement</b>	<b>Eligibility</b>
NGO	The NGO should have experience in implementation R&R related activities on site.
Team Leader	<b>Minimum 15 years of Experience;</b> Experience in working RAP (Resettlement Action Plan), Experience in Public Engagement Activities related to R&R. One team leader would be looking after for both Surat Metro Rail Project phase 1 and Ahmedabad Metro Rail Project Phase 2.
Key Resources	The NGO should consist of Coordinator, field staff and data operator etc. (Experience will



	be detailed out in RFP)
<b>Table 2-Resource Requirement for NGO for Surat Metro Rail project Phase 1 and Ahmedabad Metro Rail Project phase 2</b>	

3.3.1.2 The Third Party Auditor would be appointed under and by R&R Consultant should have institutional framework as mentioned below. The numbers of the resource requirement will be detailed in RFP. (In case of consortium, all the criteria need to fulfill by TPA). Third Party Auditor should have capacity to recruit resources as mentioned below for Surat Metro Project Phase 1 and Ahmedabad Metro Rail Project Phase 2.

<b>Third Party Auditor</b>	
<b>Resource Requirement</b>	<b>Eligibility</b>
Third Party Auditor	The Third Party Auditor should have experience in studies related to Livelihood and Income Restoration of Rehabilitated PAFs.
Team Leader	<b>Minimum 10 years of Experience</b> in Rehabilitation related activities. Experience in Livelihood/ income restoration related activities with research background. One team leader would be looking after for both Surat Metro Rail Project phase 1 and Ahmedabad Metro Rail Project Phase 2.
Key Resources	The third Party should consist of Research Associates, Field staff and Data operator etc. (Experience will be detailed out in RFP)
<b>Table 3- Resource Requirement for Third Party Auditor for Surat Metro Rail project Phase 1 and Ahmedabad Metro Rail Project phase 2</b>	

### 3.4 Timeframe

The land acquisition, resettlement and rehabilitation of Surat Metro Rail Phase-1 is assumed to be completed in 3 years and 2 years 6 months for Ahmedabad Metro Rail Project Phase-2 starting from the award of contract to consultant to provide assistance related to resettlement and rehabilitation to GMRC. Therefore, the tentative time frame of the above contract would be 3 years from the date of award.

## 4. Instructions to the Bidder

Bidder may choose following category to participate in the bid :

- A. R&R Consultant – In case of Agency submitting the bid for R&R consultant, then the evaluation criteria would be fulfilled by bidder as mentioned in the **table no 4. R&R consultant need to appoint NGO and Third Party Auditor at later stage as per GMRC requirements.**

**OR**

- B. In case of consortium-all the three agencies (R&R Consultant, NGO, Third Party Auditor) need to submit the relevant documents as mentioned in **the table no. 4. Only R&R consultant (Lead Agency) would be evaluated for further bidding stages.**

### 4.1. Minimum Eligibility Criteria

#### i. Technical Capability

The Applicants will be qualified only if they have successfully completed work(s), completion date(s) of which falling in last seven years ending last day of the month previous to the month of EOI submission as given below:

A. R&R Consultant needs to fulfill the following criteria:

- **Must have carried out at least one Project of \*Similar Nature of value not less than or equal to 2 crore and must have resources to carry out the work as mentioned in table- 1,2 & 3.**

B. In case of Consortium, **R&R consultant (Lead Agency) must fulfill the criteria as mentioned above in Pt. 'A' and the agencies who are forming consortium with R&R consultant (i.e. NGO, third party etc.) to participate in the bid must fulfil the basic requirement of atleast one project of similar nature and must have resources as mentioned in table 1,2 &3.**

**\*Definition of Similar Nature Work- The Applicant for R&R Consultant must have experience in providing assistance toward identification of Project Affected Families and in carrying out surveys and collection and verification of the documents, preparation and carrying out process documentation and research for R&R Activities (Land Acquisition, Rehabilitation and Resttlement) with any MRTS/ Railways/ Infrastruture line Projects etc.**

**Note:**

1. Applicants are required to submit the relevant information in connection with Clause-4.1 – Minimum Eligibility Criteria for shortlisting of applicants in the relevant format only. The client may not evaluate the proposals received with the information in different format. In case the desired information is not submitted in the prescribed format and instead the company's profiles, reports etc. are only annexed with the application, client may not extract the information from these documents in order to evaluate the application. It is, therefore, advised that all the relevant information should be furnished in the prescribed formats only.
2. The evaluation shall be done based on the information furnished by the applicant along with the application and any unsolicited supplementary information may not be entertained. Client, however, reserve the right to make enquiries from relevant authorities/parties in relation with the information furnished.
3. For completed works, value of work done shall be updated to last day of the month previous to the month of EOI submission price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year. The exchange rate of foreign currency shall be applicable 28 days before the submission date of EOI/ tender.
4. For any on going works, the Applicant must have completed atleast 40% of the Project value and should be certified by the Employer, to be considered for evaluation.

**ii. Pre-qualification Criteria for Individual Agency:**

**a. Prequalification Criteria for R&R Consultant**

No.	Basic Requirement	Specific Requirement	Documents Required	Marks	Maximum Marks

1	Work Experience	A. Work Experience in providing consultancy services in India of Similar nature in MRTS/ Railways/ Infrastructure line Projects etc.	A. Copy of Work order Highlighting years of Experience or any relevant document highlighting years of experience.	- ≤ 7 years' experience – 15 marks - > 7 years' experience – 20 marks	20
		B. Past Experience of Studies/deliverables/scope of work done of similar nature and Report describing work done related to R&R for any MRTS/Railways/Infrastructure line Projects in last 7 years ending last day of the month previous to the month of EOI submission.	B1. Copy of Work order Highlighting scope of work  B2. Report describing work done related to R&R Project in 500 words with sign and stamp.	B1. Relevant Scope of work – <b>10 Marks</b>  B2. Report of relevant work done – <b>10 marks</b>  (Quality based assessment)	20
		C. Past experience in carrying out following in last 7 years:  The R&R consultant must have experience in conducting PDR (Process Documentation research)	PDR Document (Quality Based Assessment)	10 marks	10
<b>Sub-total</b>					<b>50</b>
2	Technical Capability	Must have carried out at least one Project of *Similar Nature for MRTS/ Railways/ Infrastructure line Projects in India of <b>value not less than or equal to 2 crore</b> in last 7 years ending last day of the month previous to the month of EOI submission.	A Copy of Work order highlighting work carried out for value not less than or equal to 2 Cr.	<ul style="list-style-type: none"> <li>• 1 project – <b>15 Marks</b></li> <li>• ≥ 2 projects – <b>20 Marks</b></li> </ul>	20
3	Institutional framework	R&R consultant should have team of Researchers, planners, Data operators with sufficient staff with relevant experience as mentioned. Scope of work for relevant experience as mentioned. (Pt/ No 3)	A. List of the Resource with Qualification and CV's of staff who are relevant to execute the scope of work as mentioned.  B. List of resources with qualification & CV's of Staff who are having experience in carrying out PDR	A. 3-4 Staff of Economist, Urban Planner and research, data operator  B. 3-4 Resources having experience in carryout in PDR  <b>Remark:</b> For A- 20 marks For A & B- 25 marks	25
4	Managing Sub-	R&R Consultants should have experience in managing and coordinating sub-consultants i.e.	Any Applicable document	<ul style="list-style-type: none"> <li>• R&amp;R consultant having experience of</li> </ul>	5

	<b>Consultants( i.e. NGO, Third Party Auditor or any other agency) (Desirable)</b>	NGO and Third Party Auditor or any other agency of relevant work for any MRTS/ Railways/ Infrastructure line Projects in last 7 years ending last day of the month previous to the month of EOI submission.		<p>managing sub-consultant of relevant work in last 7 years - <b>5 marks</b></p> <ul style="list-style-type: none"> <li>• R&amp;R Consultant with no experience in managing sub-consultant in last 7 years – 0 marks</li> </ul>	
<b>Total Marks</b>					<b>100</b>
<b>Table4: Pre-qualification criteria for R&amp;R consultant</b>					

**b. Prequalification criteria for NGO- (in case of consortium, the lead R&R consultant would be evaluated however, NGO needs to submit the relevant documents and fulfill the criteria).**

No	Basic Requirement	Specific Requirement	Documents Required
1	<b>Work Experience</b>	A. Work Experience of NGO of Similar nature in MRTS/ Railways/ Infrastructure line Projects in last 7 years ending last day of the month previous to the month of EOI submission	A. Copy of Work order Highlighting years of Experience
		B. Past Experience of NGO in Studies/deliverables/scope of work done of similar nature and Report describing work done related to R&R for any MRTS/ Railways/ Infrastructure line Projects.	B. Copy of Work order Highlighting scope of work and Report describing work done related to R&R for any Metro/ Any infrastructure Project in 500 words with sign and stamp.
		C. Past experience of NGO in carrying out in following: Experience of door to door survey/document collection and consultation.	C. Report consists of experience in carrying out work related to door to door survey, Document collection and consultation.
2	<b>Technical Capability</b>	Must have carried out at least one Project of *Similar Nature for MRTS/ Railways /Infrastructure line Projects in last 7 years ending last day of the month previous to the month of EOI submission	A Copy of Work order highlighting the work carried out
3	<b>Institutional framework</b>	A. NGO should have team of coordinators, field staff and data operators with sufficient staff to execute the work as mentioned in Scope of Work. (Pt/ No 3)	A. List of the Resource with Qualification and CV's of current staff who are relevant to execute the scope of work as mentioned.
<b>Table 5: Pre-qualification criteria for NGO</b>			

**c. Prequalification of Third Party Auditor: (in case of consortium, the lead R&R consultant would be evaluated however, TPA needs to submit the relevant documents and fulfill the criteria).**

No	Basic Requirement	Specific Requirement	Documents Required
1	<b>Work Experience</b>	A. Work Experience of Third Party Auditor of Similar nature in MRTS/ Railways/ Infrastructure line Projects in last 7 years ending last day of the month previous to the month of EOI submission	A. Copy of Work order Highlighting years of Experience
		B. Past Experience of Third Party Auditor in Studies/deliverables/scope of work done of similar nature and Report describing work done related to R&R for any MRTS/ Railways/ Infrastructure line Projects.	B. Copy of Work order Highlighting scope of work and Report describing work done related to R&R in 500 words with sign and stamp.
		C. Past experience in carrying out in following:  Experience in Third Party Auditing for livelihood restoration/income restoration/ baseline or endline studies.	C. Report consists of experience in carrying out work related to livelihood restoration/ income restoration / Baseline or end line studies. (no word limit)
2	<b>Technical Capability</b>	Must have carried out at least one Project of *Similar Nature for MRTS/ Railways /Infrastructure line Projects in last 7 years ending last day of the month previous to the month of EOI submission	A Copy of Work order highlighting work carried out
3	<b>Institutional framework</b>	Third Party Auditors should have team of Research Associates, field staff and data operators with sufficient staff to execute the work as mentioned in Scope of Work. (Pt/ No 3)	List of the Resource with Qualification and CV's of current staff who are relevant to execute the scope of work as mentioned.

**Table 6: Pre-qualification criteria for Third Party Auditor**

(The applicant should submit the above information as mentioned above in the format attached in Annexure- 4)

**(i) Pre-Bid Meeting**

The GMRCL shall hold a online pre-bid meeting through video conferencing with the prospective bidders on 15-12-2020, 15:00 Hrs at GMRCL office, Karmayogi Bhavan, Sector 10A, Gandhinagar.

The interested applicants can send their participation details (i.e. Name, Mobile no., E-mail ID, Name of firm) through E-mail to [snehal.shah@gujaratmetrorail.com](mailto:snehal.shah@gujaratmetrorail.com) on or before **14-12-2020**. The applicants will be communicated in advance the link to participate in the Pre-Bid meeting through online. The Bidders will have to ensure that the queries for pre-bid meeting should reach latest by 14-12-2020, 15:00 Hrs.

All queries to be raised in the pre-bid meeting will relate to EOI alone and no queries related to detailed analysis of Scope of work, payment terms, and mode of selection will be entertained. These issues will be amply clarified at the RFP stage.

**(ii) Response to Pre-Bid Queries**

GMRCL will endeavor to provide timely response to all the queries. However GMRCL makes no representation or warranty as to the completeness or accuracy of any responses made in Good faith, nor does GMRCL undertake to answer all queries that have been posted by the bidders, The Addendum (if any) & clarifications to the queries from the bidders will be posted on the <https://gmrc.nprocure.com> and GMRC's Website [www.gujaratmetrorail.com](http://www.gujaratmetrorail.com).

**(iii) Time line**

Notification of Expression of Interest	09-12-2020, 15:00 Hrs
Submission of Queries for Pre-bid meeting	14-12-2020, 15:00 Hrs
Pre-Bid Meeting	15-12-2020, 15:00 Hrs
Submission of Expression of Interest	31-12-2020, 15:00 Hrs
<i>Table 7- Pre-qualification criteria for NGO</i>	

**(Note: Submission after this timeline would not be considered for evaluation.)**

#### **4 Evaluation for Short listing of Applicants/ Consultants**

1. The evaluation of the application shall be done to establish the capability of the applicant as brought out in Point No. 4 – Minimum Eligibility Criteria above.
2. The Proposal will be evaluated based on the following criteria. Each of the parameters is detailed in the subsequent sections.

No	Evaluation parameter	Total marks	Remark
1	Work Experience	50 Marks	Refer Table -4
2	Technical Capability	20 Marks	Refer Table -4
3	Institutional framework, Resources and	25 Marks	Refer Table -4
4	Managing sub Consultants (Desirable)	5 Marks	Refer Table -4
<i>Table8 – Evaluation Parameter</i>			

Bidders must score at least 60% in total, in order to qualify for the next stage of evaluation.

3. The Applicant must give the correct information provided in Point no-4.
4. The Resettlement and Rehabilitation consultant should have prior experience of conducting PDR (Process Documentation Research) and in the creation of Digital Inventory and experience in consultation with PAFs and knowledge of Implementation of RAP (Resettlement Action Plan).
5. In case of Agency submitting the bid for R&R consultant and who has past relevant experience in managing sub consultant such as NGO, Third Party Auditor then agency should fulfill all the requirement and shall submit all the data of R&R consultant, NGO and Third party Auditor. In this document sign and stamp of only R&R consultant will be applicable.
6. In case of consortium all the three agencies (R&R Consultant, NGO, Third Party Auditor) will be send the collective document and sign on the applicable category.

#### **6. Terms and Conditions**

1. As per MSME Act 2012 and amendment thereof, the firm registered under MSME / NSIC (i.e. National Small Industries Corporation) are exempted in submission of Tender Fees subject to submission of valid registration certificate as on the date of tender submission. **The Government Empaneled Institutions, the tender fees is exempted** subject to submission of valid certificate as on the date of tender submission.
2. GMRC reserves the right to cancel any or all of the EOI without assigning any reasons.
3. No correction/addition/deletion is permitted in this document.
4. Bidder must fill up the details of EOI as per the given format and Annexures.

5. Bidder must sign and stamp on all the papers and annexures, as a token of acceptance of all conditions specified herein.
6. In case of any dispute, decision of GMRCL will be considered as final.
7. EOI received after due time period will not be accepted.
8. Submit your EOI in sealed envelope only (Do not simply Staple).
9. No Bidder shall have any cause of action or claim against GMRC for rejection of his EOI proposal. All the Bidders are requested to read and understand terms and condition, scope of work and prequalification criteria of the contract at detailed out in forgoing paragraph before submitting the details.

The Expression of Interest Notice will be published on i) <https://gmrc.nprocure.com> and ii) [www.gujaratmetrorail.com](http://www.gujaratmetrorail.com)

The Pre-Bid meeting will be scheduled on 15-12-2020, at 15:00 Hrs at the venue mentioned below. The Tender Fees is to be submitted in the form of Demand Draft /Banker's cheque/Pay Order drawn on a Scheduled Commercial Bank based in India and should be in favour of "Gujarat Metro Rail Corporation (GMRC) Limited" payable at Gandhinagar. The Expression of Interest must be submitted in physical form to the address below no later than 31-12-2020, 15:00 Hrs and also to be uploaded online at e-tendering portal <https://gmrc.nprocure.com> on or before the date and time of submission.

Gujarat Metro Rail Corporation (GMRC) Limited  
(SPV of Govt. of Gujarat and Govt. of India)  
Senior Deputy General Manager- Civil & Procurement,  
Block No.1, First Floor, Karmayogi Bhavan,  
Behind Nirman Bhavan, Sector 10/A, Gandhinagar: 382010,  
Gujarat, India

Mail ID: [snehal.shah@gujaratmetrorail.com](mailto:snehal.shah@gujaratmetrorail.com), Telephone +91 79 23248572, Extension 527

Interested Applicants may obtain further information at the address as mentioned above in office hours i.e. 10:30 to 18:00 Hrs. The opening of EOI submission will be on the date of submission of EOI at 15:30 Hrs. The Bidder should submit unfilled EOI document with Sign & Stamp by authorized signatory as token of acceptance of all terms and conditions.

GMRC reserves the right to accept or reject any or all proposals without assigning any reasons.

No tenderer shall have any cause of action or claim against the GMRC for rejection of his proposal.

**Online Submission:**

The Submissions are to be made online at <https://gmrc.nprocure.com> site.

Help Desk Link for E-Tendering: -

**In case bidders need any clarifications or if training required to participate in online tenders, they can contact (n) Procure Support team: -  
(n)Code Solutions-A division of GNFC Ltd.,**

(n)Procure Cell  
403, GNFC Infotower, S.G. Road,  
Bodakdev, Ahmedabad – 380054 (Gujarat)

**Contact Details**

**Fax** : +91-79-40007533

**E-mail** : [nprocure@ncode.in](mailto:nprocure@ncode.in)

**TOLL FREE NUMBER : 1800-419-4632**

**Operating System & System Requirements: -**

**Opening Website in IE 8/9/10** - Open IE ->Menu Bar -> Tools-> Compatibility View Settings -> Add website in compatibility view ->Select below option only "Display all **Opening Website in IE 11.** -  
Open IE ->Menu Bar -> Tools-> Compatibility View Settings -> Add website in compatibility view -

>Select below option only "Display Intranet Sites in Compatibility View". Don't Close IE. And open the website.

**New DSC Purchase & Renewal L: 079 – 66743289/ 66743300 / 200**

Email Id :	<a href="mailto:dscsupport@ncode.in">dscsupport@ncode.in</a>
	<a href="mailto:dscsales@ncode.in">dscsales@ncode.in</a>

**DSC Support Toll Free Number: 1800 - 419 - 4455**

**Physical Submission**

The sealed envelopes containing Tender Fees and EOI Submission is to be delivered to the address above by 1500 Hrs of 31-12-2020, and be clearly marked "Application for Expressions of Interest (EOI) for Selection of Consultants for Surat Metro Rail Project – Phase-1 and Ahmedabad Metro Rail Phase-2".

Venue of physical submission of Tender / EOI  
Sr. DGM- Civil & Procurement,  
Gujarat Metro Rail Corporation (GMRC) Limited  
(A SPV of Govt. of Gujarat and Govt. of India)  
Block No.1, First Floor, Karmayogi Bhavan,  
Behind Nirman Bhavan, Sector 10/A, Gandhinagar: 382010,Gujarat, India

The applicant is to ensure that submission of Tender / EOI is to be made Online & in Physical form. There shall not be any change to Tender / EOI submitted Online & Physical. In case of any discrepancy in submission of Tender / EOI between physical and online form, the Technical Bid submitted online will prevail and will be considered for evaluation.

Late tenders/EOI (received after date and time of submission of bid) shall not be accepted under any circumstances.



## ANNEXURE 1- Pre-Bid Submission form

The bidders are expected to respond to the EOI using the forms given in this section and all documents supporting Pre-Qualification/ EOI Criteria

Covering letter with Correspondence Details

To,  
Sr. DGM- Civil & Procurement  
GMRCL, KarmayogiBhavan  
Sector 10A  
Gandhinagar

Dear Sir,

We, the undersigned offer to provide the consulting services for R&R Consultant for Ahmedabad Metro Phase-II and Surat Metro Rail Project Phase 1 and Ahmedabad Metro Rail Project Phase 2. Our Correspondence details with regard to this EOI are:

No	Information	Details
1	Name of the Contact Person	<Insert Name of the Contact>
2	Address of the contact person	<Insert Address>
3	Name, Designation and Contact, Address of the person to whom, all reference shall be made, regarding this EOI	<Insert Details of Contact>
4	Phone no of the Contact person	<Insert Mobile No>
5	Mobile number of the Contract Person	<Insert Mobile No>
6	Email Id of the Contact person	<Insert Email Id>
7	Corporate website URL	<Insert Website URL>

We are hereby submitting our Expression of Interest in both printed format (2 copies) and as a soft copy in a CD. We understand you are not bound to accept any Proposal you receive.

We fully Understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process or unduly favors our company in the shortlisting process, we liable to be dismissed from the EOI selection process or termination process of the contract.

We agree to abide by the conditions set forth in the EOI.

We hereby declare that our proposal submitted in the response to this EOI is made in good faith and the information contained is true and correct to the best of our knowledge an belief.

Sincerely,

<Applicant's Name with Seal>

Name :-----

Contact :-----

Signature :-----

**ANNEXURE-2**

**GENERAL INFORMATION ABOUT THE APPLICANT**

A. APPLICANT INFORMATION SHEET		
<b>Tenderer's / Applicant's Legal Name</b>		
Legal status of the Applicant	Sole Proprietorship Firm/ NGO / Academic Institutes / Partnership Firm/Private Limited Company /Public Limited Company /Consortium of Research Institute, NGO and Third Party Auditor(Please tick one)	
In case of Consortium, Legal name of each partner with percentage participation (also provide information of each member in separate sheet (page2 of 2)	Legal Name of Consortium member	%participation
	1.	
	2.	
	3.	
	4.	
Lead member of Consortium		
Applicant's legal address in India, telephone numbers, fax numbers, email address for communication		
Applicant's authorized signatory (name, designation, address, contact no.)		
Applicant's authorized representative (name, designation, address, contact no.)		
<p><b>FOLLOWING NEEDS TO BE SUBMITTED BY THE APPLICANT :(by each member in case of Consortium):</b></p> <p><b>a)</b> In case of Consortium, MoU / Agreement (duly notarized) entered into by the consortium members, containing intended percentage participation, nomination of Lead Member and division of responsibility to clearly define the work of each member etc.</p> <p><b>b)</b> Authorization/ POA in favour of authorized signatory of tenderer to sign the tender, and also in favour of authorized representative of each member in case of JV/Consortium.</p> <p><b>Note: Applicant's authorized representative shall be deemed to have authority of the tenderer to receive and deliver any correspondence and attend meetings with GMRC related to the tender / EOI.</b></p>		

<b>B. CONSORTIUM MEMBER INFORMATION</b>	
<b>MEMBER-1</b>	
Consortium Member's Legal Name	
Legal status of the Member	
Member's country of constitution	
Member's legal address, telephone numbers, fax numbers, email address)	
Member's authorized representative (name, designation, address)	
<b>MEMBER-2</b>	
Consortium Member's Legal Name	
Legal status of the Member	
Member's country of constitution	
Member's legal address, telephone numbers, fax numbers, email address)	
Member's authorized representative (name, designation, address)	
<b>MEMBER-3</b>	
Consortium Member's Legal Name	
Legal status of the Member	
Member's country of constitution	
Member's legal address, telephone numbers, fax numbers, email address)	
Member's authorized representative (name, designation, address)	

**SIGNATURE OF AUTHORIZED SIGNATORY ON BEHALF OF TENDERER**

**ANNEXURE-2A  
WORK EXPERIENCE**

[The following table shall be filled in for contracts performed by the Applicant, each member of a JV.]

Date: [insert day, month, year]

Applicant's Legal Name: [insert full name]

[Fill out one (1) form per contract.]

<b>Contract of Similar Size and Nature as per "Similar Consultancy"</b>			
<b>Similar Contract No.</b> <i>[insert number] of [insert number of similar contracts required]</i>	<b>Information</b>		
Contract Identification	<i>[insert contract name and Reference ID number, if applicable]</i>		
Award Date	<i>[insert day, month, year, e.g., 15 June, 2019]</i>		
Completion Date	<i>[insert day, month, year, e.g., 03 October, 2021]</i>		
Role in Contract <i>[check the appropriate box]</i>	<b>Prime Consultant</b>		
	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;">Single entity <input type="checkbox"/></td> <td style="text-align: center; width: 50%;">Consortium <input type="checkbox"/></td> </tr> </table>	Single entity <input type="checkbox"/>	Consortium <input type="checkbox"/>
Single entity <input type="checkbox"/>	Consortium <input type="checkbox"/>		
Total Contract Amount			
If member in a JV, specify participation in total Contract amount	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><i>[insert a percentage amount]</i></td> <td style="width: 50%;"><i>[insert total contract amount and currency (ies)]</i></td> </tr> </table>	<i>[insert a percentage amount]</i>	<i>[insert total contract amount and currency (ies)]</i>
<i>[insert a percentage amount]</i>	<i>[insert total contract amount and currency (ies)]</i>		
Employer's Name:	<i>[insert full name]</i>		
Address:	<i>[Indicate street / number / town or city / country]</i>		
Telephone/Fax Number:	<i>[Insert telephone/fax numbers, including country and City area codes]</i>		
E-mail:	<i>[insert E-mail address, if available]</i>		
Whether claimed experience is in Asian Country	YES or NO <i>[insert name of the Country]</i>		

### ANNEXURE-3

#### UNDERTAKING / SELF DECLARATION

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It is confirmed and declared that we, or any of our associate, have not been blacklisted or debarred as on the due date of submission of bid by Government of India/any State Government in India/Central or State Government undertaking or any bilateral/multilateral funding agency.

It is confirmed and declared that we, have not been engaged in any fraudulent and corrupt practice and that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other items of work related to the award and performance of this contract and no agency commission or any payment which may be construed as an agency commission has been or will be, paid.

#### Stamp and Signature of Authorized Signatory

#### NOTE:

1. In case of Consortium, the undertaking shall be submitted by each member of the JV/Consortium.
2. The undertaking shall be signed by authorized signatory of the tenderer or constituent member in case of Consortium

**ANNEXURE 4.1.**

**Compliance Sheet for Pre-Qualification Criteria**

Name of agency R&R Consultant - \_\_\_\_\_

No	Basic Requirement	Documents Required	Provided	Reference & Page No
1	Work Experience	A. Copy of Work order Highlighting years of Experience	Yes/No	
		B. Copy of Work order Highlighting scope of work and Report describing work done related to R&R for any MRTS/ Railways/ Infrastructure line Projects in 500 words with sign and stamp.	Yes/No	
		C. PDR Document (Quality Based Assessment)	Yes/No	
2	<b>Technical Capability</b>	Copy of Work order highlighting work carried out for value not less than or equal to 2 Cr.	Yes/No	
3	<b>Institutional Framework</b>	A. List of the Staff with Qualification and CV's of current staff who are relevant for the project. B. List of resources with qualification & CV's of Staff who are having experience in carrying out PDR	Yes/No	
4	<b>Managing Sub- Consultant (i.e. NGO, Third Party Auditor or any other agency)</b>	A. Any Applicable document	Yes/No	

**Note:**

- A. R&R Consultant – In case of Agency submitting the bid for R&R consultant, then the evaluation criteria would be fulfilled by bidder as mentioned in the **table no 4. R&R consultant need to appoint NGO and Third Party Auditor at later stage as per GMRC requirements.**
- B. In case of consortium-all the three agencies (R&R Consultant, NGO, Third Party Auditor) need to submit the relevant documents as mentioned **in the table no 4. Only R&R consultant (Lead Agency) would be evaluated for further bidding stages.**

**Stamp and Signature of Authorized Signatory**

**ANNEXURE 4.2.**  
**Compliance Sheet for Pre-Qualification Criteria**

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**Name of NGO:** \_\_\_\_\_

No	Basic Requirement	Documents Required	Provided	Reference & Page No
1	Work Experience	A. Copy of Work order Highlighting years of Experience	Yes/No	
		B. Copy of Work order Highlighting scope of work and Report describing work done related to R&R for any MRTS/ Railways/ Infrastructure line Projects in 500 words with sign and stamp.	Yes/No	
		C. Report consists of experience in carrying out work related to door to door survey, Document collection and consultation.	Yes/No	
2	Technical Capability	A Copy of Work order highlighting work carried out	Yes/No	
3	Institutional Framework	List of the Resource with Qualification and CV's of current staff who are relevant to execute the scope of work as mentioned.	Yes/No	

**Stamp and Signature of Authorized Signatory**

**ANNEXURE 4.3.**

**Compliance Sheet for Pre-Qualification Criteria**

Name of Third Party Auditor- \_\_\_\_\_

No	Basic Requirement	Documents Required	Provided	Reference & Page No
1	Work Experience	A. Copy of Work order Highlighting years of Experience	Yes/No	
		B. Copy of Work order Highlighting scope of work and Report describing work done related to R&R for any MRTS/ Railways/ Infrastructure line Projects in 500 words with sign and stamp.	Yes/No	
		C. Report consists of experience in carrying out work related to livelihood restoration/ income restoration / Baseline or end line studies. (no word limit)	Yes/No	
2	Technical Capability	<b>B.For Category B of bidder:</b> A Copy of Work order highlighting work carried out	Yes/No	
3	Institutional Framework	A. List of the Resource with Qualification and CV's of current staff who are relevant to execute the scope of work as mentioned.	Yes/No	

**Stamp and Signature of Authorized Signatory**