

GUJARAT METRO RAIL CORPORATION (GMRC) LIMITED

**(SPV of Government of India and Government of Gujarat)**

[Formerly known as Metro-Link Express for Gandhinagar and Ahmedabad (MEGA) Company Limited]

**Procurement of Face Recognition based attendance system**

**TENDER NO. GMRC/IT/Attendance/2020**

Tender Date	: 11-Aug-2020
Last date of submission of bid	: 03-Sep-2020 till 15:00hours
Tender Fee	: Rs. 1000/-
EMD	: Rs. 20,000/-

**Registered Office:**

Block No.1, First Floor, Karmayogi Bhavan, Behind Nrman Bhavan, Sector 10/A,  
Gandhinagar: 382010.

**Corporate Office:**

802,803 8th Floor, GNFC Info Tower, Sarkhej-Gandhinagar Highway,  
Bodakdev, Ahmedabad - 380054, Gujarat.

**Contact No:** +91-7574892868

**Email:** info@gujaratmetrorail.com

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## Press Notification



**GUJARAT METRO RAIL CORPORATION (GMRC) LIMITED**  
**(Formerly known as Metro Link Express for Gandhinagar and Ahmedabad (MEGA) Co. Ltd.)**

(A Joint Venture of Govt. of Gujarat and Govt. of India)  
Block No.1, First Floor, Karmayogi Bhavan, Behind Nirman Bhavan,  
Sector 10/A, Gandhinagar: 382010,  
Gujarat, India

**TENDER NOTIFICATION No: GMRC/IT/Attendance/2020**

**Date: 11-Aug-2020**

E-Tenders are invited from reputed and experienced Service Providers for the following tender:

Tender Name	Tender Fee
Face recognition based attendance system	INR 1,000/-

Interested bidders are requested to visit <https://gmrc.nprocure.com> for eligibility criteria, applying/ downloading the tender document. The last date and time for Bid Submissions of Tender is 15:00 Hrs on 03-Sep-2020.

Any alterations in Eligibility Criteria cum Qualification Requirements, and terms of the Tender Document, or any amendment to the Tender Document, etc, will be uploaded on <https://gmrc.nprocure.com> and GMRC's Website [www.gujaratmetrorail.com](http://www.gujaratmetrorail.com) without any obligation or press notification or other proclamation.

**Managing Director**  
**GMRC, Gandhinagar**

## 1. Introduction

### 1.1. Project Background

Gujarat Metro Rail Corporation (GMRC) Limited, a Special Purpose Vehicle and jointly owned by the Government of Gujarat (GoG) and the Government of India (GoI) is constructing, implementing and will Operate & Maintain Metro Train in Ahmedabad city. The Project detail is summarized below:

1	Corridors	1: East-West : 20.7 KMS 2: North-South: 18.5 KMS Total : 39.2 KMS
2	Route	6 KMS underground and rest is elevated
3	Stations	28 elevated and 4 underground

### 1.2. Tender Objective

GMRC is now looking to contract with a single Bidder who will :

- provide Face recognition biometric attendance devices
- Install above devices at different locations in Gandhinagar, Ahmedabad and Surat.
- Provide, install, integrate, configure attendance system software.
- provide onsite Support for devices and software during warranty period.
- provide maintenance / customization / configuration/ change requests / Debugging / in above system.

## 2. Key Details and Programme of the Tender

1	Tender No.	GMRC/IT/Attendance/2020
2	Tender Type	Open Tender
3	Name of Work	Procurement of Face recognition based attendance system
4	Contract period of the Work	3 years (three years) from the date of work order (may further be extended year by year for 2 years if Bidder and Customer mutually agrees to)
5	Tender fee (Non Refundable)	INR 1,000/- (Rupees one thousand) only in the form of Demand Draft/Pay order/Banker's Cheque in favour of "Gujarat Metro Rail Corporation (GMRC) Limited" payable at Gandhinagar / Ahmedabad (Gujarat).
6	Tender Security Amount (EMD - Refundable)	INR 20,000 (Rupees twenty thousand ) only in the form of Demand Draft/Pay order/Banker's Cheque in favour of "Gujarat Metro Rail Corporation (GMRC) Limited" payable at Gandhinagar / Ahmedabad (Gujarat).

7	Last Date of Submission of Query/Clarifications From Tenderer	<ul style="list-style-type: none"> <li>• 24-Aug-2020 up to 18:00 hrs</li> <li>• Queries /clarifications from bidders after due date and time shall not be acknowledged</li> <li>• To be submitted via e-mail only. (to: <a href="mailto:sudhanshu@gujaratmetrorail.com">sudhanshu@gujaratmetrorail.com</a>)</li> </ul>
8	Contact Person for clarification of Queries	DGM(IT), GMRC, Block-1, First floor, Karmayogi Bhavan, sector-10A, Gandhinagar, 382010 Email: <a href="mailto:sudhanshu@gujaratmetrorail.com">sudhanshu@gujaratmetrorail.com</a> Ph: 079-23248572 ext: 534
9	Last Date and time of submission of E-Tender (i.e. Financial Bid online only ) & Technical Bid in physical form	<p><b>03-Sep-2020, 15:00 Hrs</b></p> <p>Financial Bid is to be filled up on the online portal <a href="https://gmrc.nprocure.com">https://gmrc.nprocure.com</a> as per details required to be provided and mentioned in the Pricing Document of the Tender document.</p> <p>Technical Bid is to be submitted physically in printed and duly signed. The address and other details are given hereinafter.</p>
10	Opening of Technical Bid (physical)	On the day of submission of Filled-In Technical Bid at 15:30 Hrs (IST)
11	Date and Time of opening of online Financial bid	Will be intimated later to technically qualified bidders through e-mail/ phone.
12	Venue of physical submission of Technical Bid  (i.e. Technical Bid comprises of Tender fee, EMD, Technical Bid & signed copy of Tender Document, Addenda & Clarifications)	<p><b>Senior Deputy General Manager- Civil &amp; Procurement,</b></p> <p><b>GUJARAT METRO RAIL CORPORATION (GMRC) LIMITED</b></p> <p>(A Joint Venture of Govt. of Gujarat and Govt. of India) Block No.1, First Floor, Karmayogi Bhavan, Behind Nirman Bhavan, Sector 10/A, Gandhinagar: 382010, Gujarat, India</p>
13	Language of Bid	English
14	Bid Validity Period	180 Days from Last date of submission
15	Performance Bank Guarantee	10% of the work order value(INR)
16	Performance Security Validity Period	3 months after expiration of all the contractual obligations

Please note carefully the requirements for submitting tenders, and the date and time for submittal as furnished above. Late tenders (received after the due date and time of submission of bid) shall not be accepted under any circumstances.

### 3. Eligibility Criteria

In order to participate in this bid, The Bidder should meet following eligibility criteria.

#	Parameter	Pre-Qualification Criteria	Document Required
1	OEM or Authorized Dealer	The Bidder should be OEM or authorized dealer of proposed product	If OEM: self-certified on letter head If Dealer: Authorization certificate of OEM
2	Age of the firm	The Bidder should be a firm in India at least 10 years old (from date of this tender)	Copy of Certificate of Incorporation
3	Turnover	The Bidder should have annual turnover of Rs. 5 Cr from IT Services Business during each of the last three financial years (2019-20,2018-19,2017-18)	Audited Profit & Loss Statements for last three financial years (2019-20, 2018-19, 2017-18). For year 2019-20, CA certified if audited result not available.
4	Net-worth	The bidder should have positive net-worth as of 31/03/2020	Audited Balance sheet as of 31/03/2020 or CA certified statement.
5	Tax registration	The Bidder should be registered for GST, PAN	GST details, PAN / PF code certificates as applicable
6	Technical IT employees	The bidder should have at least 50 IT technical employees on it's payroll at the time of bidding, performing IT services	Certificate on Letter Head of the bidder
7	Local office	The bidder should have support office in Ahmedabad / Gandhinagar	Supporting document for proof of address
8	Technical IT employees in local office	The bidder should have at least 20 IT technical employees in local office	Certificate on Letter Head of the bidder
9	Experience	The proposed attendance solution should be implemented by the bidder and in use since last two years from the tender publish date as below: (1) Five different clients having at least 500 employees with multi location machines (2) Out of above five, three clients should have at least 1000 employees (3) Out of above five, one client should have at least 3000 employees (4) Out of above five, at least one client should have integrated attendance system with SAP.	(1) Copy of Work Order (financial details may be hidden) (2) Work Completion certificate from the client OR contact details of the client. (3) Submit details as per Annexure-B  (Project Implemented as a sub-contractor will not be considered)
10	Blacklisting	The bidder should not have been blacklisted by Central / State Government/ PSU in India at the time of submission of the Bid	Self-declaration by Bidder
11	Consortium	No consortiums will be allowed to participate in the Bid	

Note: If Bidder not meet's any of the above eligibility criteria, the Bid will not be considered for Financial evaluation.

## 4. Bid Submission

The bidders are advised to refer the following points before submitting their bid on or before due date as mentioned in the tender document.

1. Envelope – 1 : The Tenderer shall submit Tender Fee, EMD in this sealed envelope super-scribing as “Tender Fee and EMD”.
2. Envelope – 2 : The Tenderer shall submit Qualification cum Technical Packet (QCT) in this sealed envelope, super-scribing as “Qualification cum Technical Packet”. This packet will contain all supporting documents for eligibility criteria.
3. Envelope – 3 : The Tenderer shall submit one set of Tender Document and Addenda (signed and stamped) in this sealed envelope super-scribing as “Tender document and Addenda”.
4. The above three envelopes namely, (i) Tender Fees & EMD, (ii) Qualification cum Technical Packet and (iii) Tender Document and Addenda Envelopes shall be kept in an outer main envelope. Thus, there will be one outermost envelope containing three envelopes, as mentioned above. Super-scribe main envelope as “Bid for Tender No: GMRC/IT/Attendance/2020”.

## 5. Instructions to Bidders

1. The Tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of **DGM (IT), Gujarat Metro Rail Corporation Ltd.** (A Joint Venture of Govt. of Gujarat and Govt. of India), Block No.1, First Floor, Karmayogi Bhavan, Behind Nirman Bhavan, Sector 10/A, Gandhinagar:-382010, Gujarat, India.
2. The intending tenderers must be registered on e-tendering portal <https://gmrc.nprocure.com>. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.
3. The Tenderer shall submit the Tender Fees, Tender Security (Envelope-1), Technical Bid (Envelope-2) and Signed and stamped tender document along with Addendum and clarifications (Envelope-3) in physical form only.

Financial Bid is not to be submitted in the physical form and it must be submitted online only at <https://gmrc.nprocure.com>.

Both the submissions are to be submitted on the same day as per date and time mentioned in this tender. The Tenderer may note that the non – submission of any of their Tender (i.e., Technical or Financial) shall be liable to non-responsive and summarily rejected.

4. Submission of Tender after due date and time shall not be accepted under any circumstances.

It shall be the responsibility of the Tenderer to ensure that his Tender is uploaded online on e-tendering website <https://gmrc.nprocure.com> before the last date and time of submission. GMRC will not be responsible for non-receipt of tender submission in physical form as mentioned above due to any delay and/or loss etc.

5. **Help-Desk Link for E-Tendering:-**

In case Tenderers need any clarifications or if training required to participate in online tenders, they can contact (n) Procure Support team:-

(n)Code Solutions-A division of GNFC Ltd.,  
(n)Procure Cell ,  
304, GNFC Infotower, S.G. Road, Bodakdev, Ahmedabad – 380054 (Gujarat)  
Fax : +91-79-40007533  
E-mail : nprocure@ncode.in

**TOLL FREE NUMBER : 1800-419-4632**

6. **Operating System & System Requirements**

**Opening Website in IE 8/9/10** - Open IE ->Menu Bar -> Tools-> Compatibility View Settings -> Add website in compatibility view ->Select below option only "Display all **Opening Website in IE 11.** - Open IE ->Menu Bar -> Tools-> Compatibility View Settings -> Add website in compatibility view ->Select below option only "Display Intranet Sites in Compatibility View". Don't Close IE. And open the website.

**New DSC Purchase & Renewal L: 079 – 66743289/ 66743300 / 200**

Email Id :	dscsupport@ncode.in
	dscsales@ncode.in
<b>DSC Support Toll Free Number</b>	<b>1800 - 419 – 4455</b>
(n)Procure Bidding Manuals	<a href="https://www.nprocure.com/html/ummanuals_vendor.asp">https://www.nprocure.com/html/ummanuals_vendor.asp</a>

7. Addendum/corrigendum, if any will not be published in the newspapers but the same will be uploaded on GMRC website [www.gujaratmetrorail.com](http://www.gujaratmetrorail.com) & on <https://gmrc.nprocure.com>.
8. Service to be provided at specified GMRC locations (Gandhinagar, Ahmedabad and Surat).
9. GMRC reserves the right to change any bid condition or quantity of any item even after inviting/opening the bids, with/without prior notification.
10. GMRC reserves the right to cancel any or all of the bids without assigning any reasons.
11. In case of any dispute, GMRC MD's decision will be final abide to all.
12. All correction/addition/deletion shall require authorized countersign.
13. Bidder may remain present at the time of technical bid opening.
14. Do not email your Technical / Financial offer.
15. The technical bids will be opened on date as mentioned in this document. Bid will be opened in the presence of the GMRC committee members and representatives of the bidders, who have submitted valid bids. The representative



- will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.
16. Contract period will be 3 years (three years) from the date of work order. May further be extended year by year for 2 years if Bidder and Customer mutually agrees to. During contract period, devices to be supplied at same rate.
  17. The successful bidder has to submit Performance Bank Guarantee as per Annexure A @ 10% of total order value within 15 days from the date of issue of Work Order for the duration of contract period + 3 months.
  18. Unsuccessful bidder's E.M.D. will be discharged/ refunded within 7 days after the expiration of the period of bid validity.
  19. The successful Bidder's E.M.D. will be discharged upon the Bidder signing the work order and furnishing the performance security @ 10% of the order value or within 15 days after the expiration of the period of bid validity whichever is later.
  20. The E.M.D. may be forfeited:
    - (a) If Bidder withdraws its bid during the period of bid validity.
    - (b) in case of a successful Bidder, if the Bidder fails:
      - i. to sign the Contract as mentioned above or
      - ii. to furnish Performance Bank guarantee as mentioned above.
  21. Payment terms:
    - (1) Of the Face recognition device: After delivery and successful installation.
    - (2) Software charges: After 1 month of successful installation.
  22. All correction/addition/deletion shall require authorized countersign.
  23. Please address all queries and correspondence to:

DGM(IT),  
GMRC,  
Block No.1, First Floor, Karmayogi Bhavan,  
B/h Nirman Bhavan, Sector 10/A,  
Gandhinagar-382010  
Ph: 079-23248572 ext: 534  
E-mail: [sudhanshu@gujaratmetrorail.com](mailto:sudhanshu@gujaratmetrorail.com)

## 6. Scope of work

Scope of work is detailed in this section.

- (1) Supply of Face recognition attendance devices as per specifications in this document.
- (2) Installation and commissioning of above devices at different locations.
- (3) Supply and installation of attendance software on GMRC server.
- (4) Configuration, Integration of software with the devices.
- (5) Maintenance, support during contract period.
- (6) Software should generate all the attendance related reports. i.e. daily in-out time, late punch, early exit, holiday calendar, shift calendar, device wise punch permission, employee registration, push master data to all the machines etc all the features of a standard attendance system.
- (7) System should provide data in SAP compatible format.
- (8) System should provide SDK file for GMRC to further process.
- (9) Software should be web based.
- (10) Each employee should be able to view his own attendance data with individual login and password.
- (11) Any device should work for registration of new employee.
- (12) Master data can be pushed to all the / selected device(s).

### 6.1. Note

1. GMRC shall provide LAN/ SIM card for each device.
2. GMRC shall provide Server to install the software.
3. Confidentiality of the process and system shall have to be maintained.

## 7. Service Level Requirement (Software)

- The successful bidder will be responsible for both Level 1 (Helpdesk) as well as Level 2 (Configuration) support and Level 3 (Code Change) support for resolving problems and issues during the implementation maintenance support period.
- The successful bidder should provide contact numbers, email addresses, escalation matrix of support team. GMRC shall be kept informed well in advance in case any changes are being made in the support contact.
- The successful bidder should apply the necessary patches and releases, when available. The patches should be tested before implementation.
- The successful bidder, during the contract period, should accept new Change Requests for enhancing the functionality of the product as per the end users requirements. All such requests would be handled by a Change Management process.
- This contract would be considered completed only when all issues reported during the duration of the support period, have been resolved and implemented in production even though the period of support has expired.

The successful bidder will adhere to the following Service Level Agreements (SLA) related to both the Level 1 and Level 2/3 support for the production problems:

Severity Levels	Severity Type	Description	Resolution Duration
1 – Business Standstill  (Emergency – Production Down)	Critical	<ul style="list-style-type: none"> <li>An application is unavailable and blocks the execution of the primary business process. A workaround is not possible.</li> <li>A business-critical part of an application is not available. A workaround is not possible.</li> <li>Business-critical functions cannot be executed. A workaround is not possible.</li> </ul>	0-6 Hours
2 - Performance Degradation / Partial Impact  (Compromised services)	High	<ul style="list-style-type: none"> <li>Important functions perform with response times that deviate significantly from the agreement.</li> <li>The user is able to work but is unable to achieve a normal productivity level due to the problem.</li> <li>Partial unavailability of system or components.</li> </ul>	0-24 Hours
3 - Regular, Default Category	Medium	<ul style="list-style-type: none"> <li>A non-business critical part of an application is unavailable. A workaround is not possible but the user is able to achieve a normal productivity level.</li> <li>The problem has few consequences for the user and workaround is possible.</li> <li>The majority of the functions operate normally.</li> </ul>	0-72 Hours
4 - No Immediate Impact to Business	Low	<ul style="list-style-type: none"> <li>The problem has few consequences for the user and there is a workaround.</li> <li>The application or its parts are used by a very few users &amp; the unavailability will not affect business.</li> </ul>	0-240 Hours

- GMRC will define the severity of the issue.
- The “resolution duration” refers to the total number of clock hours within which the fault that has been reported to the Level 1 or Level 2/3 support contact person should be resolved, starting from the time of reporting.
- If the successful bidder, having been notified, fails to remedy the defect(s) within the period specified, GMRC may proceed to take such reasonable remedial action as may be necessary, at the successful bidder’s risk and expense and without prejudice to any other rights, which GMRC may have against the bidder under the contract. The penalty for such failure will be 0.50% of the work order Cost, for every week of delay may be deducted from performance Bank Guarantee.

## 7.1. Service Level Requirement (Device)

- Severity-1 supports would be helpdesk personnel telephonic support.
- Severity-2 supports would be support required for non-working device.
- Severity-3 support would be part replacement support for non-working device.
- The successful bidder shall have to adhere to the following Service Level.

Sr. No.	Time to/Severity levels (since call registration)	Severity -1	Severity -2	Severity -3
1	Acknowledge	60 minutes	60 minutes	60 minutes
2	Resolution/Work around	12-business hours	3 business days	4 business days
3	Permanent Fix	3 business days	6 business days	7 business days

Penalty for violating resolution Metric will be Rs. 2500/- per week may be deducted from Performance Bank Guarantee.

## 7.2. Exclusions

The Supplier will be exempted from any delays or slippages on SLA parameters arising out of following reasons:-

1. Delay in execution due to delay (in approval, review etc.) from Purchaser's side. Any such delays will be notified.
2. The network links will be provided by a third party and the Supplier will monitor and report any problems on behalf of third party. If Supplier notifies and Purchaser approves that the delay or fault was due to the third party link services then such loss will not be considered for tracking Supplier's SLA parameters (Also reduced from total service time).

## 8. Device Specifications

Bidder should quote and supply device which comply with following specifications:

Specifications for Biometric Face Recognition Time Attendance Machine		
#	Parameter	Proposed device comply? (Yes/No)
1	Face capacity : at least 2000	
2	Finger print capacity: at least 5000	
3	Card capacity: at least 3000	
4	Log capacity: at least 1,50,000	
5	Display: minimum 2.8" TFT color screen	
6	Wi-Fi/ TCP/ IP, RS232/458, USB communication	
7	RFID Card Reader	
8	Inbuilt Wifi	
9	Inbuilt LAN	
10	4G GPRS inbuilt (without dongle)	
11	T9 input Keypad	
12	Dual camera with Array LED with Auto Focus	
13	1 meter verification distance	
14	Working temperature 0-50 degree Celsius	
15	Inbuilt battery	
16	On board RS232/485 communication	
17	12 digit employee code	
18	PUSH data automatically to server	
19	Warranty: at least 1 year onsite	

Note: If any parameter not matches with the requirement, bid will not be considered for further evaluation.

## 9. Financial Bid format

Please provide your financial offer in following format only.

Srno	Type of consultant	Qty (A)	Unit rate (Rs. exclusive tax) (B)	Total (Rs.) (C = A * B)	Tax (Rs.) D=Tax on C	Gross Total (Rs.) E = C + D
1	Biometric Face Recognition Time Attendance Machine	20				
2	Device Installation, configuration and commissioning	20				
3	Software cost	1				
4	Software Installation, Integration, Configuration, Training	1				
	TOTAL					

- Above quantity is approximate. It may increase or decrease at the time of PO.
- In case, for additional requirement of devices during next 3 years (i.e. in addition to mentioned qty), bidder to provide at same above rate.
- Total amount (i.e. total of srno 1,2,3,4) will be considered for determining L1 vendor.
- No other amount will be paid (like lodging, Boarding, Travelling, etc) during contract period.

## 10. Bid Evaluation

Bid will be evaluated as per following process:

- Submission of Tender fee and EMD.
- Proof of Eligibility criteria.
- Matching of specifications of device as per requirement mentioned in this tender.
- Correctness of the bid as per all the terms and conditions.  
If all above documents are submitted and match as per criteria, then only bidder will be considered as technically qualified for comparison of commercial offer.
- Final Price = Grand total price in Financial bid (total of srno 1 to 4).
- Successful bidder will be L1 as per final price as above.
- GMRC may call L1 bidder for further negotiation.
- In case of multiple bidders offer to supply at L1 rate or for this tender related any matter, GMRC MD's decision will be final and abide to all the bidders.

## **11. Purchase Preference to Local Suppliers/Preference to Make In India:**

### a) Definitions:

- i. 'Local content' means the amount of value added in India which shall be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent. Minimum local content shall be 80% for the subject tender.
- ii. 'Local Supplier' means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed at sr. no. i. above.
- iii. 'L1' means the lowest tender or lowest bid received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.
- iv. 'Margin of purchase preference' means the maximum extent to which the price quoted by a local supplier may be above the L1 for the purpose of purchase preference. Margin of purchase preference shall be 10% for the subject tender.

### b) Procedure for Purchase Preference in procurement of goods or works which are divisible in nature: NOT APPLICABLE FOR THE SUBJECT TENDER

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract for full quantity will be awarded to L1.
- ii. If L1 bid is not from a local supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the local suppliers, will be invited to match the L1 price for the remaining 50% quantity subject to local supplier's quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such local supplier subject to matching the L1 price.
- iii. In case such lowest eligible local supplier fails to match the L1 price or accepts less than the offered quantity, the next higher local supplier within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly.
- iv. In case some quantity is still left uncovered on local suppliers, then such balance quantity may also be ordered on the L1 bidder.

### c) Procedure for Purchase Preference in procurement of goods or works which are not divisible in nature and in procurement of services where the bid is evaluated on price alone: APPLICABLE FOR THE SUBJECT TENDER

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract will be awarded to L1.
- ii. If L1 is not from a local supplier, the lowest bidder among the local suppliers, will be invited to match the L1 price subject to local supplier's quoted price falling within the margin of purchase

preference, and the contract shall be awarded to such local supplier subject to matching the L1 price.

iii. In case such lowest eligible local supplier fails to match the L1 price, the local supplier with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly.

iv. In case none of the local suppliers within the margin of purchase preference matches the L1 price, then the contract may be awarded to the L1 bidder.

d) Minimum local content and verification of local content:

i. The local supplier at the time of tender shall be required to provide self-certification that the item offered meets the minimum local content and shall give details of the location(s) at which the local value addition is made.

ii. In case of procurement for a value in excess of Rs. 10 crores, the local supplier shall be required to provide a certificate from the statutory auditor or cost auditor of the company or from a practising cost accountant or practising chartered accountant giving the percentage of local content after completion of works to the Engineer.

iii. If any false declaration regarding local content is found, the company shall be debarred for a period of three years from participating in tenders of all metro rail companies.

iv. Supplier/bidder shall give the details of the local content in a format attached as Appendix-B and Appendix-C duly filled to be submitted along with the technical bid. In case, bidder do not submit Appendix-23 and Appendix-24 of FOT duly filled along with their technical bid, local content shall be considered as 'Nil' in tender evaluation.

e) Complaints relating to implementation of Purchase Preference

Fees for such complaints shall be Rs. 2 Lakh or 1% of the value of the local item being procured (subject to maximum of Rs. 5 Lakh), whichever is higher. In case the complaint is found to be incorrect, the complaint fee shall be forfeited. In case, the complaint is upheld and found to be substantially correct, deposited fee of the complainant would be refunded without any interest.



## 12. Bid Checklist

### Bid submission Checklist

Srno	Item	Content	Attached ? (Yes / No)
1	Main envelope	Covering letter, Envelope:1, Envelope:2, Envelope:3	
2	Envelope:1	Tender fee, EMD	
3	Envelope:2	<ul style="list-style-type: none"><li>• Proof of eligibility documents</li><li>• Technical details of your proposal</li><li>• Company Registration, PAN, GST</li><li>• Comparative sheet of device specifications (requirement v/s available in your proposed model)</li><li>• Annexure-B</li><li>• Annexure-C and D (if applicable)</li></ul>	
4	Envelope:3	Signed, stamped tender document, All addendums(if any)	
5	Financial bid	Online only on <a href="https://gmrc.nprocure.com">https://gmrc.nprocure.com</a>	

### 13. Annexure A (PBG format)

**Performa of Contract-cum-Equipment  
Performance Bank Guarantee**  
(To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

Name & Address of the Purchaser/Indenter

\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

In consideration of Name & Address of the Purchaser/Indenter, Gujarat Metro Rail Corporation Limited (GMRC), Gandhinagar (hereinafter referred to as the OWNER/PURCHASER which expression shall unless repugnant to the context or meaning thereof include successors, administrators and assigns) having awarded to M/s.

..... having Principal Office at ..... (hereinafter referred to as the "SELLER" which expression shall unless repugnant to the context or meaning thereof include their respective successors, administrators, executors and assigns) the supply of ..... by issue of Purchase Order No..... Dated ..... issued by GMRC and the same having been accepted by the SELLER resulting into CONTRACT for supplies of materials/equipments as mentioned in the said purchase order and the SELLER having agreed to provide a Contract Performance and Warranty Guarantee for faithful performance of the aforementioned contract and warranty quality to the OWNER/PURCHASER, having Head Office at (hereinafter referred to as the 'Bank' which expressly shall, unless repugnant to the context or meaning thereof include successors, administrators, executors and assigns) do hereby guarantee to undertake to pay the sum of Rs..... (Rupees .....) to the OWNER/PURCHASER on demand at any time up to..... without a reference to the SELLER. Any such demand made by the

OWNER/PURCHASER on the Bank shall be conclusive and binding notwithstanding any difference between Tribunals, Arbitrator or any other authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the guarantee herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this guarantee. OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance by the SELLER of the aforementioned CONTRACT. The OWNER/PURCHASER shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the SELLER, and to exercise the same at any time in any manner, and either to enforce to forebear to enforce any covenants contained or implied, in the aforementioned CONTRACT between the OWNER/PURCHASER and the SELLER or any other course of or remedy or security available to the OWNER/PURCHASER.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHASER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PURCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Notwithstanding anything contained herein above our liability under this Guarantee is restricted to Rs. ....(Rupees .....) and it shall remain in force up to and including .....and shall be extended from time to time for such period as may be desired by the SELLER on whose behalf this guarantee has been given.

Dated at .....on this .....day of .....2019.

.....

Signed and delivered by

.....

For & on Behalf

of

Name of the Bank & Branch & Its official Address

List of approved Banks

**All Nationalized Bank including the public sector bank or Private Sector Bank or Commercial Bank or Regional Rural Banks of Gujarat or Co-Operative Bank of Gujarat (operating in India having branch at Ahmedabad/Gandhinagar) as per the [G.R. no. EMD-SD/102006/108/DMO Dated 30.03.2012 issued by Finance Department](#)**

## 14. Annexure B (Details of Experience)

### DETAILS OF EXPERIENCE

#### Biometric Face Recognition Time attendance system

As on date of the tender submission

**Applicant's legal name** ..... **Date**.....

Sr.no	Client name and address	No.of employees using biometric attendance system	Machines installed (Brand and Model)	No.of Machines installed	Software installed (Name of the software)	Installation in (Month-Year)	Contact details of the client (Contact person, phone number and email-ID)

Pl. attach copy of work order (financial details may be hidden)

## 15. Appendix- C

We hereby jointly and severally certify in accordance with clause '9.a' of the Order no. P-45021/2/2017 – PP (BE-II) of Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade (DPIIT) {formerly Department of Industrial Policy and Promotion (DIPP)}.Government of India dated 28.05.2018, that the item(s) offered meets the minimum local content of 80% (as specified in Clause 11: Purchase Preference to Local Suppliers/Preference to Make In India). The details including name of vendor, location and percentage of local content is enclosed as Appendix-D.

We acknowledge that false declaration by the tenderer regarding local value addition including payments to be made to their vendors for local value addition shall be treated as a fraudulent practise for which the tenderer or its successor can be debarred for a period upto three years along with such other actions as may be permissible under the law.

In cases of procurement for a value in excess of Rs. 10 crores, we also undertake to submit a certificate from statutory auditor or cost auditor of the company (in the case of companies) or from a practising cost accountant or practising chartered accountant

STAMP & SIGNATURE IF AUTHORIZED SIGNATORY

Note:

1. This appendix need to be submitted only if bidder wants to avail the purchase preference as specified in Clause 11.
2. The undertaking shall be signed by authorized signatory of the tenderer.

## 16. Appendix- D

Performa for Submission of the List of the Goods, Works & Services Tentatively Proposed to be offered with Local Value Addition

Srno	Description of Items (Goods/Works/Services)	Vendor	Location	% of Local content

STAMP & SIGNATURE IF AUTHORIZED SIGNATORY